



Department of Health
Central Luzon - Center for Health Development
MARIVELES MENTAL HOSPITAL



A.K. DE JESUS

Mariveles, Bataan
Trunkline (047) 935-4617; Telefax (047) 935-4138
CAO Office 047 935-4138,
Chief Nurse (047) 935-5707, Supply Office (047) 935-4063
procurement@mmh.gov.ph

BIDS AND AWARDS *Committee*
RESOLUTION NO. 2019-138

RECOMMENDING THE USE OF SMALL VALUE AS ALTERNATIVE METHOD OF PROCUREMENT

WHEREAS, on April 24, 2019, the BAC received a request from the Quality Assurance Committee (QAC) for the procurement of services for ISO 9001:2015 2nd Surveillance Consultation and Training (ISO 9001:2015 Awareness, Risk Management and Opportunities Internal Quality Audit, Document Preparation and CB Surveillance Audit Assistance) as per Purchase Request No. 2019-04-0158 dated April 23, 2019;

WHEREAS, the said items will be procured through Income, as per Work and Financial Plan per Committee/Unit;

WHEREAS, Rule IV of Republic Act No. 9184 provided that, as general rule, all procurement shall be done through competitive bidding except as provided for in Rule XVI of RA 9184, allowing the use of alternative methods of procurement:

Procurement of Goods, Infrastructure Projects and Consulting Services, where the amount involved does not exceed **One Million Pesos (P1,000,000.00)**. Provided, that in case of Goods, the procurement does not fall under shopping in Section 52 of RA 9184.

The BAC shall prepare and send request for quotations to at least three (3) suppliers, contractors, or consultant of known qualifications. This, notwithstanding, those who responded through any of the required posting shall be allowed to participate. Receipt of at least one (1) quotation is sufficient to proceed with the evaluation thereof.

NOW THEREFORE, in consideration of the above premises, the herein members of the BAC **RESOLVE** the following:

1. Recommend the use of Small Value for the procurement of the said items.
2. Secure approval of the Head of the Procuring Entity for the conduct of Small Value as alternative mode of procurement.

Signed this 24th day of April, 2019 at the Mariveles Mental Hospital.

[Signature]
ZORAIDA F. AFABLE, MD
BAC Chairperson *24 April 2019*

[Signature]
LEA JEAN M. PAYONG, MBA
BAC Vice Chairperson

[Signature]
RELIA I. VILLEGAS, RN, MAN
BAC Member *24 April 2019*

[Signature]
MERCED Y. ARADO, RPh
BAC Member *24 April 2019*

[Signature]
VICTORIA S. SOAN, MPS
BAC Member *24 April 2019*

Approved:

[Signature]
MARIA LOURDES L. EVANGELISTA, MD, DSBPP
Chief of Hospital II
Head of the Procuring Entity

CR
CYRON D. RAMOS

Department of Health
Regional Office No. 3
MARIVELES MENTAL HOSPITAL
Mariveles, Bataan
JOB ORDER

Job Order No. : 20
Date Issued : May 14, 2019

To: BEM-C MANAGEMENT AND CONSULTANCY
NO. 20 24th ST. EBB OLONGAPO CITY

Completion Time from the date this order is received by the contractor:
Working Days: _____

ITEM NO.	QTY.	WORK TO BE DONE	Unit Cost	COST
				Total Cost
1	1	ISO 9001-2015 2ND SURVEILLANCE AUDIT 1 day-July 18 ISO Awareness Seminar To aware new hired employees regarding their roles & functions as required by ISO 9001:2015 standard. No limits on the number of participants. 1 day-July 19 Gap Analysis. Conduct Random audit to see the gap of Quality Management System 3 days-July 29, 30, 31 Documentation: to review documents and assist the ISO Contact Person to fulfill the ISO document requirements like: (a) Corrective Preventive Action Records (b) Customer Satisfaction Surveys Records (c) Management Review Records (d) Objective Target and Plan Records (e) Audit Report (IQA & Closure of CB Audit) (f) DCC Annual Review of Documents f.1 DCN (new/obsolete/revised docs) (g) Risks and Opportunities Registry (h) Audit Checklist (i) Quality Manual (j) Organizational Chart (k) Legal & Statutory Records To introduced the ff. documentsL: (a) Succession Planning (b) Context of the Organization template (c) Data Privacy Act To revised the ff. documents: (a) Internal Auditing Procedure (b) Corrective Action Report (c) Handling Customer Survey Procedure (d)Quality Manual Deletion of the Design & Development Procedure To Conduct FREE Training among supervisors (managers), to enhance competency in leadership. To assist the organization during CB Surveillance recertification audit. **Nothing Follows**	100,000.00	100,000.00
			PHP	<u>100,000.00</u>

Requisitioner:

Funds Available:

Vincent A. Isip
VINCENT A. ISIP
Supervising Administrative Officer

Aerol Bryan M. Daquer
AEROL BRYAN M. DAQUER
Accountant IV

Purpose: For the use of Hospital

02 - 011011 01 - 2019 - 01 - 00280.

Approved By:

Maria Lourdes L. Evangelista

MARIA. LOURDES L. EVANGELISTA, MD, DSBPP
Chief of Hospital II

Received work order and bind myself to the conditions stipulated in our canvass proposal dated _____.

Date Received:

Contractor: