

PURCHASE REQUEST



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Entity Name: **MARIVELES MENTAL HOSPITAL**

Fund Cluster: 01

Office/Section : MMU		PR No.: <u>2019040149</u>		Date:	
		Responsibility Center Code : HOP-MMU		April 10, 2019	
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	bottle	Alcohol 70% Isopropyl /Ethyl 500mL	259	53.26	13,794.34
	packet	BATTERY, dry cell, AA, 2 pieces per blister pack	2	35.20	70.40
	packet	BATTERY, dry cell, AAA, 2 pieces per blister pack	20	55.00	1,100.00
	unit	CALCULATOR, compact, electronic, LCD, Desktop display, 12	1	156.53	156.53
	box	CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm)	5	52.80	264.00
	piece	DVD REWRITABLE, 4.7GB capacity min, WITH case	41	60.00	2,460.00
	box	Fastener Non Rust Metal x 50's	4	92.92	371.68
	ream	FOLDER, TAGBOARD, for LEGALsize documents	5	550.00	2,750.00
	bottle	Ink Bottle, Epson T6641, Black	33	330.00	10,890.00
	bottle	Ink Bottle, Epson T6642, Cyan	13	385.00	5,005.00
	bottle	Ink Bottle, Epson T6643, Magenta	13	385.00	5,005.00
	bottle	Ink Bottle, Epson T6644, Yellow	13	385.00	5,005.00
	piece	Ink Cartridge, HP 678, Black	3	500.00	1,500.00
	piece	MARKER, PERMANENT, bullet type, black	21	41.80	877.80
	piece	MARKER, whiteboard, black, felt tip, bullet type	14	49.50	693.00
	box	PAPER CLIP, gem type, 33mm, 100s/box	3	15.60	46.80
	ream	PAPER, Multipurpose, 210mm x 297mm (A4), 70gsm	4	172.87	691.48
	book	Record Book 300 pages	20	78.54	1,570.80
	book	Record Book 500 pages	19	113.19	2,150.61
	roll box	Staple Wire #35	12	41.80	501.60
	roll	TAPE, TRANSPARENT, width: 24mm (±1mm)	36	10.11	363.96
	roll	TAPE, TRANSPARENT, width: 48mm (±1mm)	7	20.02	140.14
	pack	TOILET TISSUE PAPER 2-plys sheets, 150 pulls x 12's	5	75.08	375.40
Nothing Follows				<i>Total</i>	55,783.54

Purpose: **Commonly used supplies for May to June consumption of various units as per attached list.**

Requested by: Signature:  Printed Name: <u>CARMENCITA O. SAVELLA</u> Designation: <u>Head, MMU</u>	Approved by:  <u>MARIA LOURDES L. EVANGELISTA, MD, DSBPP</u> Chief of Hospital II
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