

S.P.S.
CYRON D. RAMOS

PURCHASE REQUEST

Entity Name: MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL

Fund Cluster: 01

Office/Section :		PR No.:	Date:		
MMU/HOPPS		W20080446	27 AUG 2020		
		Responsibility Center Code : HOP-MMU			
Stock/Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	bottle	ALCOHOL, ethyl, 68%-70%, scented, 500ml (-5ml)	601	108.00	64,908.00
	pack	BATTERY, 9 volts, alkaline	55	376.00	20,680.00
	pack	BATTERY, dry cell, AA, 2 pieces per blister pack	29	78.00	2,262.00
	pack	BATTERY, dry cell, AAA, 2 pieces per blister pack	109	84.00	9,156.00
	pack	BATTERY, dry cell, D, 1.5 volts, alkaline	18	120.00	2,160.00
	piece	BINDER BOOK	12	240.00	2,880.00
	piece	BROOM, Soft (tambo)	75	216.00	16,200.00
	piece	BROOM, Stick (TING-TING), usable length: 760mm min	195	48.00	9,360.00
	unit	CALCULATOR, Compact, 12 digits	1	600.00	600.00
	box	CLIP, BACKFOLD, all metal, clamping: 19mm (-1mm) x 12's	8	19.20	153.60
	box	CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm) x 12's	11	57.60	633.60
	box	CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm) x 12's	8	86.40	691.20
	box	CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm) x 12's	9	180.00	1,620.00
	piece	DATA FILE BOX, made of chipboard, with close ends, 5x9x15x3/4	57	114.00	6,498.00
	pack	DETERGENT POWDER, all purpose, 1kg	923	108.00	99,684.00
	piece	DUST PAN, non-rigid plastic, w/ detachable handle	45	78.00	3,510.00
	piece	DVD Rewritable, speed: 4x min, 4.7GB capacity minimum	45	54.00	2,430.00
	box	ENVELOPE, DOCUMENTARY, for A4 size document	1	489.77	489.77
	box	ENVELOPE, DOCUMENTARY, for legal size document	2	621.69	1,243.38
	box	ENVELOPE, MAILING, white, 80gsm (-5%)	5	554.50	2,772.50
	box	FASTENER, METAL, 70mm between prongs	17	94.70	1,609.90
	piece	FILE ORGANIZER, expanding, plastic, 12 pockets	1	108.00	108.00
	piece	FLASH DRIVE, 16GB capacity	2	600.00	1,200.00
	pack	FOLDER, TAGBOARD, A4, 14 points x 100's	33	600.00	19,800.00
	pack	FOLDER, TAGBOARD, Legal, 14 points x 100's	23	624.00	14,352.00
	jar	GLUE, all purpose, gross weight: 200 grams min	11	60.00	660.00
	bottle	INK, EPSON C13T1664100 (T6641), Black, 70ml	63	420.00	26,460.00
	bottle	INK, EPSON C13T1664200 (T6642), Cyan, 70ml	22	420.00	9,240.00
	bottle	INK, EPSON C13T1664300 (T6643), Magenta, 70ml	22	420.00	9,240.00
				Sub-Total	330,601.95

Purpose: For July - September 2020 consumption of various units/ offices.
(Supplies not available at Procurement Service, w/ APR No.20-07022)

Requested by:
Signature
Printed Name : CARMENCITA O. SAVELLA
Designati Supervising Administrative Officer

Approved by:
Signature
MARIA LOURDES L. EVANGELISTA, MD.,
FPPA
Chief of Hospital II

SJR
CYRON D. RAMOS

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Office/Section : MMU/HOPPS		PR No.: <u>D 20080446</u> Responsibility Center Code : HOP-MMU		Date: <u>27 AUG 2020</u>	
Stock/ Property No	Unit	Item Description	Quantity	Unit Cost	Total Cost
	bottle	INK, EPSON C13T1664400 (T6644), Yellow, 70ml	22	420.00	9,240.00
	piece	MARKER, PERMANENT, bullet type, black	54	60.00	3,240.00
	piece	MARKER, whiteboard, black, felt tip, bullet type	39	66.00	2,574.00
	piece	MARKER, whiteboard, red, felt tip, bullet type	2	66.00	132.00
	box	PAPER CLIP, vinyl/plastic coat, length: 32mm min, approx 80 pcs	14	18.60	260.40
	box	PAPER CLIP, vinyl/plastic coat, length: 48mm min,	17	30.00	510.00
	ream	PAPER, MULTICOPY, 80gsm, A4, size: 210mm x 297mmx 500 sheets	352	228.00	80,256.00
	ream	PAPER, MULTI-Purpose A4, 70gsm x 500 sheets	183	214.40	39,235.20
	box	PENCIL, lead, w/ eraser, wood cased x 12's	6	144.00	864.00
	piece	PUNCHER, paper, heavy duty, with two hole guide	3	264.00	792.00
	kilo	RAGS, all cotton, 32 pieces per kilogram min	105	78.00	8,190.00
	book	RECORD BOOK, 300 pages, size: 214mm x 278mm min53	53	66.00	3,498.00
	book	RECORD BOOK, 500 pages, size: 214mm x 278mm min53	109	90.00	9,810.00
	pack	SCOURING PAD, made of synthetic nylon, 140 x 220mm, x5's	75	123.55	9,266.25
	piece	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	30	42.00	1,260.00
	piece	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	8	174.00	1,392.00
	piece	STAPEL REMOVER, PLIER TYPE	2	30.00	60.00
	box	STAPLE WIRE, for heavy duty staplers, (23/13)	16	60.00	960.00
	piece	STAPLER, STANDARD TYPE, load cap: 200 staples min	9	216.00	1,944.00
	unit	STAPLER, BINDER TYPE, Heavy Duty, Desktop	4	1,200.00	4,800.00
	piece	TAPE DISPENSER, TABLE TOP, for 24mm width tape	5	198.00	990.00
	roll	TAPE, MASKING, width: 24mm (±mm)	38	72.00	2,736.00
	roll	TAPE, MASKING, width: 48mm (±mm)	11	132.00	1,452.00
	roll	TAPE, TRANSPARENT, width: 24mm (±mm)	122	36.00	4,392.00
	roll	TAPE, TRANSPARENT, width: 48mm (±mm)	31	42.00	1,302.00
	pack	TOILET TISSUE PAPER 2-plys sheets, 150 pulls x 12's	229	146.40	33,525.60
FUNDS AVAILABLE		<i>nothing follows</i>		<i>Sub-Total</i>	222,681.45
<i>LAATINI D. MASLAQUI, MBA</i>					-
<i>SAD Budget Unit</i>					-
				Total	553,283.40

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Signature
Printed Name : CARMENCITA O. SAVELLA
Designation: Supervising Administrative Officer

Approved by:
JL
MARIA LOURDES L. EVANGELISTA, MD.
FPPA
mx
Chief of Hospital II