

*M. R. CASUAJAN*

PURCHASE REQUEST

Entity Name: **MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL** Fund Cluster: 01

Office/Section : OMCC-RDU PR No.: 20 23030190 Date: March 21, 2023

Responsibility Center Code : OMCC-PET

Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	Annual Subscription	Turnitin Feedback Studio Subscription (PET-091)	1	423, 584.00	423, 584.00
		***nothing follows***			
<b>FUNDS AVAILABLE</b>					
<i>Online</i> <b>LAARNI DC MAGLAQUI, MBA</b> SAO - Budget Unit					
		TOTAL			423, 584.00

Purpose: Online subscription for research

---

Requested by: *[Signature]* Approved by: *[Signature]*

Signature : *[Signature]* Printed Name : **ILDEBRANDO R. RUIVA JR., RN, MHSS, FISQua** Designation : **Training Specialist IV, PETRU Head**

Signature : *[Signature]* Printed Name : **MARIA LOURDES L. EVANGELISTA, MD, FPPA** Designation : **Medical Center Chief II**



Department of Health  
Central Luzon Center for Health Development  
**MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL**  
P. Monroe Street, Poblacion, Mariveles, Bataan, Philippines, 2105



Contact No: 09688545320 Email: procurement@mmwgh.gov.ph; procurement.mmwgh@gmail.com; Website: mmwgh.gov.ph

## REQUEST FOR QUOTATION

Date: April 3, 2023  
PR No.: 2023-03-0190 (RDU)

A.

**Business Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Contact No./ Email:** \_\_\_\_\_

**TIN:** \_\_\_\_\_

B.  
**Sir/ Madam:**

The Mariveles Mental Wellness and General Hospital (MMWGH) through its Bids and Awards Committee invites all eligible and PhilGEPS-registered suppliers, contractors and consultants to quote the best offer for the item/s described herein subject to the Terms and Conditions and/or Technical Specifications and within the Approved Budget for the Contract. (ABC)

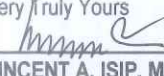
**Required Documents/ Information to be submitted as attachments to the quotation/ Proposal**

- PhilGEPS Registration Number/ Certificate
- Tax Clearance
- Mayor's/ Business Permit
- Sample Invoice/ O.R./ C.R.
- DTI/ SEC Certificate
- Omnibus Sworn Statement (for ABCs above 50K; for winning bidder only)
- BIR Form 2303
- Income/ Business tax Return (for ABCs above 500K)

C.  
This pro-forma quotation maybe submitted through registered or electronic mail to the BAC Secretariat at above address or email to procurement@mmwgh.gov.ph or procurement.mmwgh@gmail.com on or before **April 12, 2023**, 5PM subject to the following **Terms and Conditions**:

- 1 All entries shall be typed or written in a clear legible manner
- 2 All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document. Alternative bids shall be rejected.
- 3 Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to (BIR 2307) 5% VAT/ 1% Non-VAT and (BIR 2307) 1% EWT (Goods) or 2% EWT (Services) deductions
- 4 MMWGH may require you to submit additional documents that will prove your legal, financial and technical capability to undertake this contract
- 5 Salient provisions of the Revised IRR (RIRR) of Republic Act (RA) 9184: Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed
- 6 MMWGH reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Section 41 of the same RIRR
- 7 In case of tie quotations, the BAC shall adopt and employ "toss coin" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005
- 8 In case supplier's pro forma quotation is submitted, conditions will be governed by the submitted signed Request for Quotation/Proposal and/or Technical Specifications
- 9 **Delivery terms:** Delivery to MMWGH within ten (10) working days upon receipt of Purchase Order (PO) or within the working days indicated in the PO.
- 10 **Payment terms:** Fifteen (15) working days upon completion of delivery

Very Truly Yours

  
\_\_\_\_\_  
**VINCENT A. ISIP, MPA**  
Chief Administrative Officer

D.

Item No.	QTY	Unit	ABC	Technical Specifications/ Description	(to be filled up by the supplier)		
					Brand/ Model	Unit Price	Total Amount
	1	Annual Subscription	423,584.00	Turnitin Feedback Studio Subscription			
				**Nothing Follows**			
						Total Amount in Figures	
						Total Amount in Words	
		Total:	423,584.00				

Note: Incomplete description of item/s will invalidate your quotations.

RFQ served by:

**RANDOLPH B. ABUYO**

Canvasser

Printed Name/Signature of Bidder