



Department of Health  
Central Luzon Center for Health Development  
**MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL**  
P. Monroe Street, Poblacion, Mariveles, Bataan, Philippines, 2105



Contact No: 09688545320 Email: procurement@mmwgh.gov.ph; procurement.mmwgh@gmail.com; Website: mmwgh.gov.ph

**REQUEST FOR QUOTATION**

Date: April 25, 2023

PR No.: 2023-04-0239 (Wellness)

A.

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact No./ Email: \_\_\_\_\_

TIN: \_\_\_\_\_

B.

Sir/ Madam:

The Mariveles Mental Wellness and General Hospital (MMWGH) through its Bids and Awards Committee invites all eligible and PhilGEPs-registered suppliers, contractors and consultants to quote the best offer for the item/s described herein subject to the Terms and Conditions and/or Technical Specifications and within the Approved Budget for the Contract. (ABC)

**Required Documents/ Information to be submitted as attachments to the quotation/ Proposal**

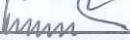
- PhilGEPs Registration Number/ Certificate
- Mayor's/ Business Permit
- DTI/ SEC Certificate
- BIR Form 2303
- Tax Clearance
- Sample Invoice/ O.R./ C.R.
- Omnibus Sworn Statement (for ABCs above 50K; for winning bidder only)
- Income/ Business tax Return (for ABCs above 500K)

C.

This pro-forma quotation may be submitted through registered or electronic mail to the BAC Secretariat at above address or email to procurement@mmwgh.gov.ph or procurement.mmwgh@gmail.com on or before 02-May-2023, 5PM subject to the following **Terms and Conditions**:

- 1 All entries shall be typed or written in a clear legible manner
- 2 All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document. Alternative bids shall be rejected.
- 3 Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to (BIR 2307) 5% VAT/ 1% Non-VAT and (BIR 2307) 1% EWT (Goods) or 2% EWT (Services) deductions
- 4 MMWGH may require you to submit additional documents that will prove your legal, financial and technical capability to undertake this contract
- 5 Salient provisions of the Revised IRR (RIRR) of Republic Act (RA) 9184: Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed
- 6 MMWGH reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Section 41 of the same RIRR
- 7 In case of tie quotations, the BAC shall adopt and employ "toss coin" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005
- 8 In case supplier's pro forma quotation is submitted, conditions will be governed by the submitted signed Request for Quotation/Proposal and/or Technical Specifications
- 9 **Delivery terms:** Delivery to MMWGH within ten (10) working days upon receipt of Purchase Order (PO) or within the working days indicated in the PO.
- 10 **Payment terms:** Fifteen (15) working days upon completion of delivery

Very Truly Yours

  
VINCENT A. ISIP, MPA

Chief Administrative Officer

D.

Item No.	QTY	Unit	ABC	Technical Specifications/ Description	(to be filled up by the supplier)		
					Brand/ Model	Unit Price	Total Amount
	30	box	6,210.00	Surgical Tape, Non-woven, 1/2"x10yards, (24's)			
	15	pair	5,692.95	Silicone Rubber Electrode Pads 95mm (pair)			
	10	gallon	2,588.00	Ultrasound Gel, Clear, Gallon			
	30	piece	22,425.00	Parabath Scented Paraffin Wax Refill, Fresh Citrus Scent (1lb)			
	10	piece	11,385.00	Hot/ Cold Moist Pack, Cervical Size 24" long			
	10	piece	13,225.00	Hot/ Cold Moist Pack, Spinal Size 24" long			
	2	piece	2,860.00	Foot Stool Medical non skid rubber platform Over step foot stool leg diameter 7.5 cm Height 22 cm x Width 25 cm x Length 35 cm			
				<b>**Nothing Follows**</b>			
						Total Amount in Figures	
						Total Amount in Words	
		Total:	<b>64,385.95</b>				

Note: Incomplete description of item/s will invalidate your quotations.

RFQ served by:

KRISTINE ANN C. AVELINO

Canvasser

Printed Name/Signature of Bidder

PURCHASE REQUEST

*Sup*  
Cyril D. Ramos

Entity Name: MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL

Fund Cluster: 01

Office/Section : <b>OMC-COW</b>		PR No.: <u>20 2304 0239</u>	Date: <u>12-Apr-23</u>		
		Responsibility Center Code : OMC-COW			
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	box	Surgical Tape, Non-woven, 1/2"x10yards, (24's) (COW-123)	30	207.00	6,210.00
	pair	Silicone Rubber Electrode Pads 95mm (pair) (COW-125)	15	379.53	5,692.95
	gallon	Ultrasound Gel, Clear, Gallon (COW-129)	10	258.80	2,588.00
	piece	Parabath Scented Paraffin Wax Refill, Fresh Citrus Scent (1lb) (COW-114)	30	747.50	22,425.00
	piece	Hot/ Cold Moist Pack, Cervical Size 24" long (COW-105)	10	1138.50	11,385.00
	piece	Hot/ Cold Moist Pack, Spinal Size 24" long (COW-106)	10	1322.50	13,225.00
	piece	Foot Stool Medical non skid rubber platform Over step foot stool leg diameter 7.5 cm Height 22 cm x Width 25 cm x Length 35 cm (COW-100)	2	1430.00	2,860.00
~ nothing follows ~					
<b>FUNDS AVAILABLE:</b>					
<i>[Signature]</i> <b>LAARNI D. MAGLAQUI, MBA</b> SAO - Budget Unit					
				<b>Total</b>	<b>64,385.95</b>

Purpose: Supplemental PPMP No.1

Requested by:

Signature :  
Printed Name :  
Designation :

*[Signature]*  
**PATRICIA ANNE B. TAYAO-MEJIA, MD, FPNA**  
OIC-Unit Head, Wellness

Approved by:

*[Signature]*  
**MARIA LOURDES L. EVANGELISTA, MD, FPPA**  
Medical Center Chief II