



Department of Health
 Central Luzon Center for Health Development
MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL
 P. Monroe Street, Poblacion, Mariveles, Bataan, Philippines, 2105



Contact No: 09688545320 Email: procurement@mmwgh.gov.ph; procurement.mmwgh@gmail.com; Website: mmwgh.gov.ph

REQUEST FOR QUOTATION

Date: May 8, 2023

PR No.: 2023-05-0293 (NUR)

A.

Business Name: _____

Address: _____

Contact No./ Email: _____

TIN: _____

B.

Sir/ Madam:

The Mariveles Mental Wellness and General Hospital (MMWGH) through its Bids and Awards Committee invites all eligible and PhilGEPS-registered suppliers, contractors and consultants to quote the best offer for the item/s described herein subject to the Terms and Conditions and/or Technical Specifications and within the Approved Budget for the Contract. (ABC)

Required Documents/ Information to be submitted as attachments to the quotation/ Proposal

- PhilGEPS Registration Number/ Certificate
- Mayor's/ Business Permit
- DTI/ SEC Certificate
- BIR Form 2303
- Tax Clearance
- Sample Invoice/ O.R./ C.R.
- Omnibus Sworn Statement (for ABCs above 50K; for winning bidder only)
- Income/ Business tax Return (for ABCs above 500K)

C.

This pro-forma quotation maybe submitted through registered or electronic mail to the BAC Secretariat at above address or email to procurement@mmwgh.gov.ph or procurement.mmwgh@gmail.com on or before 12-May-2023, 5PM subject to the following **Terms and Conditions**:

- 1 All entries shall be typed or written in a clear legible manner
- 2 All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document. Alternative bids shall be rejected.
- 3 Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to (BIR 2307) 5% VAT/ 1% Non-VAT and (BIR 2307) 1% EWT (Goods) or 2% EWT (Services) deductions
- 4 MMWGH may require you to submit additional documents that will prove your legal, financial and technical capability to undertake this contract
- 5 Salient provisions of the Revised IRR (RIRR) of Republic Act (RA) 9184: Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed
- 6 MMWGH reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Section 41 of the same RIRR
- 7 In case of tie quotations, the BAC shall adopt and employ "toss coin" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005
- 8 In case supplier's pro forma quotation is submitted, conditions will be governed by the submitted signed Request for Quotation/Proposal and/or Technical Specifications
- 9 **Delivery terms:** Delivery to MMWGH within ten (10) working days upon receipt of Purchase Order (PO) or within the working days indicated in the PO.
- 10 **Payment terms:** Fifteen (15) working days upon completion of delivery

Very Truly Yours

VINCENT A. ISIP, MPA

Chief Administrative Officer

D.

Item No.	QTY	Unit	ABC	Technical Specifications/ Description	(to be filled up by the supplier)		
					Brand/ Model	Unit Price	Total Amount
	1	piece	147,000.00	Copier Machine			
				Print speed: Colour: up to 20 ppm; Black: up to 20 ppm			
				Standard functions:			
				First-page-out time, printing: As fast as 12 seconds			
				Maximum print resolution: 1200 x 2400 dpi			
				Print memory (standard): 512 MB standard			
				Connectivity: 10/100 BaseT Ethernet, USB 2.0			
				Page Description Languages (PDL): PCL6 / PCL5e,			
				HBPL			
				Print features: 256-bit grayscale, Booklet printing,			
				Mixed documents, N-up, Poster printing, Toner save mode, Watermarks			
				First-page-out time, copying: As fast as 8.6 seconds			
				black and white / 10.8 seconds colour			
				Maximum copy resolution: 1200 x 2400 dpi			
				Copy features: Auto reduction, ID Card Copy,			
				Lighter/Darker, N-up, Reduce/Enlarge			

			Scan			
			Scan destinations: Scan to PC, Scan to TWAIN application			
			Scan file formats: JPEG, PDF, TIFF			
			Fax			
			forwarding, Junk fax barrier, LAN fax, Polling, Secure fax: receive			
			Fax compression: JBIG, MMR/MR/MH			
			Print Drivers			
			OS support: Linux®, Windows® 2003 Server, Windows® 2008 Server, Windows® 2012 Server,			
			Media Handling			
			Paper capacity Tray (Bypass tray): 100 sheets			
			Tray 1: 250 sheets			
			Tray 2 (optional): 500 sheets			
			Standard paper capacity: 350 sheets			
			Maximum paper capacity: 850 sheets			
			with extra 6 ink or toner cartridge (Black)			
	5000	piece	100,000.00	OPU Booklet Printing		
	2	piece	4,400.00	Stainless Steel Medical Chair,		
			-	back rest adjusted OR chair with 5 castors		
	1	piece	5,000.00	Medical Curtain Partition, 11yards x 90width		
				(green)		
				Nothing Follows		
					Total Amount in	
					Figures	
					Total Amount in	
					Words	
			Total: 256,400.00			

Note: Incomplete description of item/s will invalidate your quotations.

RFQ served by:

KRISTINE ANN C. AVELINO
Canvasser

Printed Name/Signature of Bidder

MMH-04-08-01

Cyril D. Ramo

PURCHASE REQUEST

Entity Name: MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL

Fund Cluster: ~~01~~ 05

Office/Section :		PR No.: <u>2023-05-0293</u>	Date: April 20, 2023		
NURSING		Responsibility Center Code : <u>NUR-NUR</u>			
Stock/ Property No	Unit	Item Description	Quantity	Unit Cost	Total Cost
	piece	Copier Machine Print speed: Colour: up to 20 ppm; Black: up to 20 ppm Standard functions: First-page-out time, printing: As fast as 12 seconds Maximum print resolution: 1200 x 2400 dpi Print memory (standard): 512 MB standard Connectivity: 10/100 BaseT Ethernet, USB 2.0 Page Description Languages (PDL): PCL6 / PCL5e, HBPL Print features: 256-bit grayscale, Booklet printing, Mixed documents, N-up, Poster printing, Toner save mode, Watermarks First-page-out time, copying: As fast as 8.6 seconds black and white / 10.8 seconds colour Maximum copy resolution: 1200 x 2400 dpi Copy features: Auto reduction, ID Card Copy, Lighter/Darker, N-up, Reduce/Enlarge	1	147,000.00	147,000.00
		Scan Scan destinations: Scan to PC, Scan to TWAIN application Scan file formats: JPEG, PDF, TIFF Fax Fax features: Broadcast fax, Delayed fax, Fax forwarding, Junk fax barrier, LAN fax, Polling, Secure fax: receive Fax compression: JBIG, MMR/MR/MH Print Drivers OS support: Linux®, Windows® 2003 Server, Windows® 2008 Server, Windows® 2012 Server, Windows® 7, Windows® 8.1, Windows® Vista, Windows® XP Media Handling Paper capacity Tray (Bypass tray): 100 sheets Tray 1: 250 sheets Tray 2 (optional): 500 sheets Standard paper capacity: 350 sheets Maximum paper capacity: 850 sheets with extra 6 ink or toner carriage (Black)			
		Sub-Total			147,000.00

Purpose: **Copier Machine** used for producing copies of forms CSSU - R.Hernandez

Requested by:	Approved by:
Signature	
Printed Name :  RONALD S. HERNANDEZ, RN	 MARIA LOURDES L. EVANGELISTA, MD.
Designation : Nurse IV/In-charge, CSSU	FPPA Medical Center Chief II

jmv

PURCHASE REQUEST

Entity Name: **MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL**

Fund Cluster: **01, 05**

Office/Section : **NURSING** PR No.: **2023-05-0293** Date: **April 20, 2023**
 Responsibility Center Code : **NUR-NUR**

Stock/Property No	Unit	Item Description	Quantity	Unit Cost	Total Cost
	piece	OPU Booklet Printing	5000	20.00	100,000.00
	piece	Stainless Steel Medical Chair, back rest adjusted OR chair with 5 castors	2	2,200.00	4,400.00
	piece	Medical Curtain Partition, 11yards x 90width (green)	1	5,000.00	5,000.00
FUNDS AVAILABLE					
<i>LAARNI DC MAGLAQUI, MBA</i>					
SAO/- Budget Unit					
Grand Total					256,400.00

Purpose: OPU Booklet used to facilitate HRN and patients at the OPU (5000) OPU - L.Mardo, Stainless Steel Medical Chair for staff (2) N.Inf - E.M.Fulgueras, Medical Curtain Partition used for partition of beds

Requested by:

Approved by:

Signature

Printed Name : **RONALD S. HERNANDEZ, RN**

MARIA LOURDES L. EVANGELISTA, MD.
FPPA

Designation : **Nurse IV/In-charge, CSSU**

Medical Center Chief II

on :

Signature