



Department of Health
 Central Luzon Center for Health Development
MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL
 P. Monroe Street, Poblacion, Mariveles, Bataan, Philippines, 2105



Contact No: 09688545320 Email: procurement@mmwgh.gov.ph; procurement.mmwgh@gmail.com; Website: mmwgh.gov.ph

REQUEST FOR QUOTATION

Date: June 5, 2023
 PR No.: 2023-05-0353 (PROC)

A.
Business Name: _____
Address: _____
Contact No./ Email: _____
TIN: _____

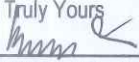
B.
Sir/ Madam:
 The Mariveles Mental Wellness and General Hospital (MMWGH) through its Bids and Awards Committee invites all eligible and PhilGEPS-registered suppliers, contractors and consultants to quote the best offer for the item/s described herein subject to the Terms and Conditions and/or Technical Specifications and within the Approved Budget for the Contract. (ABC)

Required Documents/ Information to be submitted as attachments to the quotation/ Proposal

- PhilGEPS Registration Number/ Certificate
- Mayor's/ Business Permit
- DTI/ SEC Certificate
- BIR Form 2303
- Tax Clearance
- Sample Invoice/ O.R./ C.R.
- Omnibus Sworn Statement (for ABCs above 50K; for winning bidder only)
- Income/ Business tax Return (for ABCs above 500K)

C.
 This pro-forma quotation maybe submitted through registered or electronic mail to the BAC Secretariat at above address or email to procurement@mmwgh.gov.ph or procurement.mmwgh@gmail.com on or before 09-Jun-2023, 5PM subject to the following **Terms and Conditions:**

- 1 All entries shall be typed or written in a clear legible manner
- 2 All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document. Alternative bids shall be rejected.
- 3 Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to (BIR 2307) 5% VAT/ 1% Non-VAT and (BIR 2307) 1% EWT (Goods) or 2% EWT (Services) deductions
- 4 MMWGH may require you to submit additional documents that will prove your legal, financial and technical capability to undertake this contract
- 5 Salient provisions of the Revised IRR (RIRR) of Republic Act (RA) 9184: Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed
- 6 MMWGH reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Section 41 of the same RIRR
- 7 In case of tie quotations, the BAC shall adopt and employ "toss coin" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005
- 8 In case supplier's pro forma quotation is submitted, conditions will be governed by the submitted signed Request for Quotation/Proposal and/or Technical Specifications
- 9 **Delivery terms:** Delivery to MMWGH within ten (10) working days upon receipt of Purchase Order (PO) or within the working days indicated in the PO.
- 10 **Payment terms:** Fifteen (15) working days upon completion of delivery

Very Truly Yours

VINCENT A. ISIP, MPA
 Chief Administrative Officer

D.

Item No.	QTY	Unit	ABC	Technical Specifications/ Description	(to be filled up by the supplier)		
					Brand/ Model	Unit Price	Total Amount
	26	piece	31,200.00	VEST			
				Material: Cotton Twill			
				Color of Vest: Black color for upper portion,			
				Gray Color lower portion, Red color piping for			
				border separating the upper and lower portion			
				Color of Zipper: Dark Gray			
				Collar: Chinese Collar			
				Armhole Piping: Black			
				Pockets: 2 front pockets			
				DESIGN			
				1. Front of Vest:			
				DOH Logo - Computer embroidered patch			
				Malasakit Logo - Computer embroidered patch			
				2. Back of Vest:			
				DEPARTMENT OF HEALTH letter - computer			
				embroidered patch; color red			
				MALASAKIT PROGRAM OFFICE letter - computer			
				embroidered patch; color black			

			Packaging: Individually packed with plastic, 10 pcs per bundles per corrugated box			
			Quantity per sizes: to be determined			
			Small			
			Medium			
			Large			
			Extra Large (XL)			
			2 Extra Large (XXL)			
			(Please see attached photo for reference)			
	64 piece	76,800.00	VEST			
			Material: Cotton Twill			
			Color of Vest: Black color for upper portion, Gray Color lower portion, Red color piping for border separating the upper and lower portion			
			Color of Zipper: Dark Gray			
			Collar: Chinese Collar			
			Armhole Piping: Black			
			Pockets: 2 front pockets			
			Design:			
			1. Front of Vest:			
			DOH Logo - Computer embroidered patch			
			Malasakit Logo - Computer embroidered patch			
			2. Back of Vest:			
			DEPARTMENT OF HEALTH letter - computer embroidered patch; color red			
			Packaging: Individually packed with plastic, 10 pcs per bundles per corrugated box			
			Quantity per sizes: to be determined			
			Small			
			Medium			
			Large			
			Extra Large (XL)			
			2 Extra Large (XXL)			
			Nothing Follows			
						Total Amount in Figures
						Total Amount in Words
		Total: 108,000.00				

Note: Incomplete description of item/s will invalidate your quotations.

RFQ served by:

KRISTINE ANN C. AVELINO
Canvasser

Printed Name/Signature of Bidder

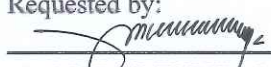
MMH-04-08-01


PURCHASE REQUEST

Entity Name: MARIVELES MENTAL WELLNESS AND GENERAL HOSPITALFund Cluster: 01|CAA 1012-05-0021d12

Office/Section : PROCUREMENT		PR No.: <u>2023-05-0353</u> Responsibility Center Code: HOP-PRO	Date: May 24, 2023		
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	piece	VEST	26	1,200.00	31,200.00
		Material: Cotton Twill			
		Color of Vest: Black color for upper portion, Gray Color lower portion, Red color piping for border separating the upper and lower portion			
		Color of Zipper: Dark Gray			
		Collar: Chinese Collar			
		Armhole Piping: Black			
		Pockets: 2 front pockets			
		DESIGN			
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		Malasakit Logo - Computer embroidered patch			
		2. Back of Vest:			
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		MALASAKIT PROGRAM OFFICE letter - computer embroidered patch; color black			
		Packaging: Individually packed with plastic, 10 pcs per bundles per corrugated box			
		Quantity per sizes: to be determined			
		Small			
		Medium			
		Large			
		Extra Large (XL)			
		2 Extra Large (XXL)			
<i>(page 1 of 2)</i>		(Please see attached photo for reference)		Subtotal	31,200.00

Purpose: For the participants of the Malasakit Center Coordinators General Assembly..

Requested by:
Signature : 
Printed Name : MARY RODELINE/M. CASUAYAN
Designation : Administrative Officer III

Approved by: 
MARIA LOURDES L. EVANGELISTA, MD, FPPA



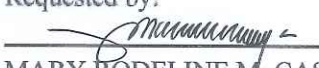
PURCHASE REQUEST

Entity Name: MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL

Fund Cluster: 01 | SAA 2023-05-002612

Office/Section : PROCUREMENT		PR No.: <u>2023-05-0353</u> Responsibility Center Code: <u>HOP-PRO</u>	Date: <u>May 24, 2023</u>		
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	piece	VEST	64	1,200.00	76,800.00
		Material: Cotton Twill			
		Color of Vest: Black color for upper portion, Gray Color lower portion, Red color piping for border separating the upper and lower portion			
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		Small			
		Medium			
		Large			
		Extra Large (XL)			
		2 Extra Large (XXL)			
		(Please see attached photo for reference)			
(page 2 of 2)		**nothing follows**			
				Grand Total	108,000.00

Purpose: For the participants of the Malasakit Center Coordinators General Assembly.

Requested by:
Signature : 
Printed Name : MARY RODELIN M. CASUAYAN
Designation : Administrative Officer III

Approved by: 
MARIA LOURDES L. EVANGELISTA, MD, FPPA 

FUNDS AVAILABLE

LAARNI DC MAGLAQUI, MBA
SAO - Budget Unit