



Department of Health
 Central Luzon Center for Health Development
MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL
 P. Monroe Street, Poblacion, Mariveles, Bataan, Philippines, 2105



Contact No: 09688545320 Email: procurement@mmwgh.gov.ph; procurement.mmwgh@gmail.com; Website: mmwgh.gov.ph

REQUEST FOR QUOTATION

Date: June 9, 2023

PR No.: 2023-06-0373 (EFMU)

A.

Business Name: _____

Address: _____

Contact No./ Email: _____

TIN: _____

B.

Sir/ Madam:

The Mariveles Mental Wellness and General Hospital (MMWGH) through its Bids and Awards Committee invites all eligible and PhilGEPS-registered suppliers, contractors and consultants to quote the best offer for the item/s described herein subject to the Terms and Conditions and/or Technical Specifications and within the Approved Budget for the Contract. (ABC)

Required Documents/ Information to be submitted as attachments to the quotation/ Proposal

- PhilGEPS Registration Number/ Certificate
- Mayor's/ Business Permit
- DTI/ SEC Certificate
- BIR Form 2303
- Tax Clearance
- Sample Invoice/ O.R./ C.R.
- Omnibus Sworn Statement (for ABCs above 50K; for winning bidder only)
- Income/ Business tax Return (for ABCs above 500K)

C.

This pro-forma quotation maybe submitted through registered or electronic mail to the BAC Secretariat at above address or email to procurement@mmwgh.gov.ph or procurement.mmwgh@gmail.com on or before 19-June-2023, 5PM subject to the following **Terms and Conditions**:

- 1 All entries shall be typed or written in a clear legible manner
- 2 All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document. Alternative bids shall be rejected.
- 3 Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to (BIR 2307) 5% VAT/ 1% Non-VAT and (BIR 2307) 1% EWT (Goods) or 2% EWT (Services) deductions
- 4 MMWGH may require you to submit additional documents that will prove your legal, financial and technical capability to undertake this contract
- 5 Saliient provisions of the Revised IRR (RIRR) of Republic Act (RA) 9184: Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed
- 6 MMWGH reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Section 41 of the same RIRR
- 7 In case of tie quotations, the BAC shall adopt and employ "toss coin" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005
- 8 In case supplier's pro forma quotation is submitted, conditions will be governed by the submitted signed Request for Quotation/Proposal and/or Technical Specifications
- 9 **Delivery terms:** Delivery to MMWGH within ten (10) working days upon receipt of Purchase Order (PO) or within the working days indicated in the PO.
- 10 **Payment terms:** Fifteen (15) working days upon completion of delivery

Very Truly Yours



VINCENT A. ISIP, MPA
 Chief Administrative Officer

D.

Item No.	QTY	Unit	ABC	Technical Specifications/ Description	(to be filled up by the supplier)		
					Brand/ Model	Unit Price	Total Amount
	1	lot	150,000.00	Provision for Fire Safety Maintenance Report for the Hospital (For 37 Buildings)			
				Scope of Work:			
				1. The Contractor/Supplier must be a Fire Safety Practitioner which is recognized by the Bureau of Fire Protection			
				2. The report must comply with the provisions of RA 9514 (Section 9.0.3.4 Fire Safety Maintenance Report			
				3. The contractor will provide recommendation to correct and improve the existing fire suppressing equipment of the hospital			
				4. The report must be submitted to the Procuring Entity (PE) 15 working days after the inspection and the inspection must be conducted 7 working days after the receipt of the JO			

			5. Coordinate with the EFMU before comencing of the			
			work			
			Nothing Follows			
					Total Amount in Figures	
					Total Amount in Words	
		Total:	150,000.00			

Note: Incomplete description of item/s will invalidate your quotations.

RFQ served by:

RANDOLPH B. ABUYO

Canvasser

Printed Name/Signature of Bidder

MMH-04-08-01

PURCHASE REQUEST

Entity Name: **MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL** Fund Cluster: 01
 Office/Section : **EFMU** PR No.: 2023-06-0373 Date: **30 May 2023**
 Responsibility Center Code : **hop-efm**

Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	lot	EFM-096 <i>Professional Fee</i> Provision for Fire Safety Maintenance Report for the Hospital <i>(for 37 Buildings)</i>	1	150,000.00	150,000.00
		Scope of Work:			
		1. The Contractor/Supplier must be a Fire Safety Practitioner which is recognized by then Bureau of Fire Protection			
		2. The report must comply with the provisions of RA 9514 (Section 9.0.3.4 Fire Safety Maintenance Report)			
		3. The contractor will provide recommendation to correct and improve the existing fire suppressing equipment of the hospital			
		4. The report must be submitted to the Procuring Entity (PE) 15 working days after the inspection and the inspection must be conducted 7 working days after the receipt of the JO			
		5. Coordinate with the EFMU before comencing of the work.			
		Nothing Follows			
		FUNDS AVAILABLE			
		<i>Signature</i> LAARNI DC MAGLAQUI, MBA			
				TOTAL	150,000.00

Purpose: *Pre-requisite in securing FSEC*
 For the use of hospital: Re - PR of the Provision of FSMR of the hospital.

Requested By: <i>[Signature]</i> Signature : _____ Printed Name : MELVIN JANA YABUT, CE, MPA Designation : Head, EFMU	Approved By: <i>[Signature]</i> Signature : _____ Printed Name : CORAZON I. FLORES, MD, MPH, CESO IV Designation : DIRECTOR IV
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