



REQUEST FOR QUOTATION

Date: July 10, 2023
 PR No.: 2023-07-0485 (EFMU)

A.
Business Name: _____
Address: _____
Contact No./ Email: _____
TIN: _____

B.
Sir/ Madam:
 The Mariveles Mental Wellness and General Hospital (MMWGH) through its Bids and Awards Committee invites all eligible and PhilGEPS-registered suppliers, contractors and consultants to quote the best offer for the item/s described herein subject to the Terms and Conditions and/or Technical Specifications and within the Approved Budget for the Contract. (ABC)

- Required Documents/ Information to be submitted as attachments to the quotation/ Proposal**
- PhilGEPS Registration Number/ Certificate
 - Mayor's/ Business Permit
 - DTI/ SEC Certificate
 - BIR Form 2303
 - Tax Clearance
 - Sample Invoice/ O.R./ C.R.
 - Omnibus Sworn Statement (for ABCs above 50K; for winning bidder only)
 - Income/ Business tax Return (for ABCs above 500K)

C.
 This pro-forma quotation maybe submitted through registered or electronic mail to the BAC Secretariat at above address or email to procurement@mmwgh.gov.ph or procurement.mmwgh@gmail.com on or before 17-Jul-2023, 5PM subject to the following **Terms and Conditions:**

- 1 All entries shall be typed or written in a clear legible manner
- 2 All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document. Alternative bids shall be rejected.
- 3 Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to (BIR 2307) 5% VAT/ 1% Non-VAT and (BIR 2307) 1% EWT (Goods) or 2% EWT (Services) deductions
- 4 MMWGH may require you to submit additional documents that will prove your legal, financial and technical capability to undertake this contract
- 5 Salient provisions of the Revised IRR (RIRR) of Republic Act (RA) 9184: Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed
- 6 MMWGH reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Section 41 of the same RIRR
- 7 In case of tie quotations, the BAC shall adopt and employ "loss coin" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005
- 8 In case supplier's pro forma quotation is submitted, conditions will be governed by the submitted signed Request for Quotation/Proposal and/or Technical Specifications
- 9 **Delivery terms:** Delivery to MMWGH within ten (10) working days upon receipt of Purchase Order (PO) or within the working days indicated in the PO.
- 10 **Payment terms:** Fifteen (15) working days upon completion of delivery

Very Truly Yours

VINCENT A. ISIP, MPA
 Chief Administrative Officer

D.

Item No.	QTY	Unit	ABC	Technical Specifications/ Description	(to be filled up by the supplier)		
					Brand/ Model	Unit Price	Total Amount
	1	lot	64,496.20	Supply of Labor and Materials for Preventive Maintenance of 1-300kVA Cummins Generator Set			
				A. MATERIALS			
	1	piece	673.26	Fuel Filter			
	1	piece	1,420.53	Fuel water separator			
	1	piece	5,053.99	Lube Filter			
	1	piece	11,440.00	Air Filter			
	1	piece	9,089.81	Fan Belt			
	2	pails	12,498.55	Engine Oil			
	18	bottles	5,280.07	Coolant, Concentrated (0.473L)			
				B. LABOR AND EQUIPMENT			
	1	lot	9,000.00	Labor (3 skilled workers)			
	1	lot	5,000.00	Power Tools and Equipment Cost			
	8.9775	sq.m.		C. MOBILIZATION AND DEMOBILIZATION			
	1	lot	5,040.00	Mobilization and Demobilization Cost			
				Nothing Follows			
							Total Amount in Figures
							Total Amount in Words
		Total:	64,496.20				