



Department of Health
Central Luzon Center for Health Development

MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL

Bulletin of Vacancies 2023-014

Publication August 11, 2023

Republic of the Philippines
MARVELLES MENTAL WELLNESS AND GENERAL HOSPITAL
 Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MARVELLES MENTAL WELLNESS AND GENERAL HOSPITAL, in the CSC website:

SGD,
LEA-JEAN V. PAYONG, MBA

Supervising Administrative Officer

Date: August 11, 2023

No.	Position Title (Parenthetical Title, if applicable)	Planilla Item No.	Salary Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Medical Officer III	OSEC-DOHB- MDOF3-150024- 2013	21	₱ 63,997.00	Doctor of Medicine	None required	None required	RA 1080	<ul style="list-style-type: none"> • Technical Competencies • Achieving High Standards • Attention to Details • Biomedical/Behavioral Research Expertise • Case Management, Data Recording and Reporting • Diversity Management • Medical Knowledge, Equipment and Tools • Patient-Centered Care • People Management • Planning, Organizing and Delivering Research and Analysis • Technical Consulting 	Advanced Comprehensive Center for Mental Health - Psychiatry and Public Mental Health Residency Training

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
2	Medical Officer III	OSEC-DOHB- MDOF3-150026- 2013	21	₱ 63,997.00	Doctor of Medicine	None required	None required	RA 1080	<ul style="list-style-type: none"> • Technical Competencies: • Adhering High Standards • Attention to Details • Biomedical/Behavioral Research Expertise • Case Management, Data Recording and Reporting • Diversity Management • Medical Knowledge • Operating Medical Machines, Equipment and Tools • Patient-Centered Care • People Management • Planning, Organizing and Delivering Research and Analysis • Technical Consulting 	Advanced Comprehensive Center for Mental Health - Psychiatry and Public Mental Health Residency Training
3	Medical Officer III	OSEC-DOHB- MDOF3-150196- 2016	21	₱ 63,997.00	Doctor of Medicine	None required	None required	RA 1080	<ul style="list-style-type: none"> • Technical Competencies: • Adhering High Standards • Attention to Details • Biomedical/Behavioral Research Expertise • Case Management, Data Recording and Reporting • Diversity Management • Medical Knowledge • Operating Medical Machines, Equipment and Tools • Patient-Centered Care • People Management • Planning, Organizing and Delivering Research and Analysis • Technical Consulting 	Advanced Comprehensive Center for Mental Health - Psychiatry and Public Mental Health Residency Training

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
4	Medical Officer III	OSEC-DOHB- MDOF3-150207- 2016	21	₱ 63,997.00	Doctor of Medicine	None required	None required	RA 1080	Technical Competencies: • Achieving High Standards • Attention to Details • Biomedicine/Behavioral Research Expertise • Case Management, Data Recording and Reporting • Diversity Management • Medical Knowledge • Operating Medical Machines, Equipment and Tools • Patient-Centered Care • People Management • Planning, Organizing and Delivering Research and Analysis • Technical Consulting	Advanced Comprehensive Center for Mental Health - Psychiatry and Public Mental Health Residency Training
5	Medical Officer III	OSEC-DOHB- MDOF3-150195- 2016	21	₱ 63,997.00	Doctor of Medicine	None required	None required	RA 1080	Technical Competencies: • Achieving High Standards • Attention to Details • Biomedicine/Behavioral Research Expertise • Case Management, Data Recording and Reporting • Diversity Management • Medical Knowledge • Operating Medical Machines, Equipment and Tools • Patient-Centered Care • People Management • Planning, Organizing and Delivering Research and Analysis • Technical Consulting Knowledge in Complementary Traditional, Alternative, and Integrative Medicine*	Office of the Medical Center Chief - Wellness Unit

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary of Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	

MMWGH is committed to, and supports Equal Employment Opportunity Principle. This office does not discriminate on the account of age, sex, sexual orientation and gender identity, civil status, religion, disability, ethnicity, or political affiliation. We welcome all interested and qualified applicants.

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **August 25, 2023**.

For Entry-Level Positions:

- Letter of intent addressed to:
MARIA LOURDES L. EVANGELISTA, MD, FPPA
Medical Center Chief II
Marikina Mental Wellness and General Hospital
Marikina, Batangas
LEA-JEAN M. PAYONG, MBA
Supervising Administrative Officer, HRMU
- Personal Data Sheet with additional Work Experience Sheet
- Diploma
- Transcript of Records
- PRC Certifications and Board Rating (if applicable)
- Certificate of Residency/Dependent Family (if applicable)
- Philosophy of License / CS Eligibility (if applicable)

For Promotion / Transfer: All qualified non-tenured shall be automatically considered candidates for promotion to the next higher position and advised to submit the following documents.
Non-submission of the required documents shall mean waiver of their right to be considered as candidate for promotion.

- Letter of Intent
- Updated Personal Data Sheet with additional Work Experience Sheet
- Performance Evaluation (PCR) for the last rating period
- Certificate of Residency
- Philosophy of License / CS Eligibility (if applicable)

QUALIFIED APPLICANTS are advised to hand in their application at Marikina Mental Wellness and General Hospital from Monday- Friday, 8am-5pm or send through courier addressed to:

Human Resource Management Unit
Marikina Mental Wellness and General Hospital
P. Marikina St., Polibatoon, Marikina, Batangas

Approved by:

SGD.

MARIA LOURDES L. EVANGELISTA, MD, FPPA
Medical Center Chief II
SGD,
/ V.A. Isp

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.