Department of Health
Central Luzon Center for Health Development
MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL
P. Monroe Street, Poblacion, Mariveles, Bataan, Philippines, 2105
Contact No: 09688545320 **Email:** procurement@mmwgh.gov.ph; procurement.mmwgh@gmail.com; **Website:** mmwgh.gov.ph

REQUEST FOR QUOTATION

Date: August 18, 2023
PR No.: 2023-08-0544 (PSY)

A.
Business Name: _____
Address: _____
Contact No./ Email: _____
TIN: _____

B.
Sir/ Madam:

The Mariveles Mental Wellness and General Hospital (MMWGH) through its Bids and Awards Committee invites all eligible and PhilGEPS-registered suppliers, contractors and consultants to quote the best offer for the item/s described herein subject to the Terms and Conditions and/or Technical Specifications and within the Approved Budget for the Contract. (ABC)

Required Documents/ Information to be submitted as attachments to the quotation/ Proposal

- PhilGEPS Registration Number/ Certificate
- Mayor's/ Business Permit
- DTI/ SEC Certificate
- BIR Form 2303
- Tax Clearance
- Sample Invoice/ O.R./ C.R.
- Omnibus Sworn Statement (for ABCs above 50K; for winning bidder only)
- Income/ Business tax Return (for ABCs above 500K)

C.
This pro-forma quotation maybe submitted through registered or electronic mail to the BAC Secretariat at above address or email to procurement@mmwgh.gov.ph or procurement.mmwgh@gmail.com on or before 25 AUG 2023, 5PM subject to the following **Terms and Conditions:**

1 All entries shall be typed or written in a clear legible manner
2 All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document. Alternative bids shall be rejected.
3 Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to (BIR 2307) 5% VAT/ 1% Non-VAT and (BIR 2307) 1% EWT (Goods) or 2% EWT (Services) deductions
4 MMWGH may require you to submit additional documents that will prove your legal, financial and technical capability to undertake this contract
5 Salient provisions of the Revised IRR (RIRR) of Republic Act (RA) 9184: Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed
6 MMWGH reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Section 41 of the same RIRR
7 In case of tie quotations, the BAC shall adopt and employ "toss coin" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005
8 In case supplier's pro forma quotation is submitted, conditions will be governed by the submitted signed Request for Quotation/Proposal and/or Technical Specifications
9 **Delivery terms:** Delivery to MMWGH within ten (10) working days upon receipt of Purchase Order (PO) or within the working days indicated in the PO.
10 **Payment terms:** Fifteen (15) working days upon completion of delivery

Very Truly Yours

VINCENT A. ISIP, MPA
Chief Administrative Officer

D.

Item No.	QTY	Unit	ABC	Technical Specfications/ Description	(to be filled up by the supplier)		
					Brand/ Model	Unit Price	Total Amount
1	5	pack	39,975.00	Bender Visual Motor Getalt Test, Motor Test Form (25/pack)			
2	5	pack	39,975.00	Bender Visual Motor Gestalt Test, Observation Form (25/pack)			
3	5	pack	39,975.00	Bender Visual Motor Gestalt Test, Perception Form (25/pack)			
4	1	pack	7,995.00	The House-Tree-Person Test Drawing Form			
5	1	pack	7,995.00	The House-Tree-Person Test Interpretation Booklet			
				Nothing Follows			
						Total Amount in Figures	
						Total Amount in Words	
		Total:	135,915.00				

Note: Incomplete description of item/s will invalidate your quotations.

RFQ served by:

RANDOLPH B. ABUYO
Canvasser

Printed Name/Signature of Bidder

SGD.
RANDOLPH B. ABUYO

Appendix 60

PURCHASE REQUEST

Entity Name: MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL Fund Cluster: 01

Office/Section :		PR No.: 2308-0544		Date:	
Psychology Unit/Medical		Responsibility Center Code: MED-PSY		7-Aug-23	
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
AF-T21	pack	~~PSY-070~~ - Bender Visual Motor Gestalt Test, Motor Test Form (25/pack) PSY-112	5	7995.00	39,975.00
AF-T20	pack	~~PSY-071~~ - Bender Visual Motor Gestalt Test, Observation Form (25/pack) PSY-113	5	7,995.00	39,975.00
AF-T22	pack	~~PSY-072~~ - Bender Visual Motor Gestalt Test, Perception Test Form (25/pack) PSY-114	5	7,995.00	39,975.00
AF-T1	pack	~~PSY-076~~ - The House-Tree-Person Test Drawing Form PSY-115	1	7,995.00	7,995.00
AF-T37	pack	~~PSY-077~~ - The House-Tree-Person Test Interpretation Booklet PSY-116	1	7,995.00	7,995.00
		FUNDS AVAILABLE			
		SGD.			
		LAARNI DC MAGLAQUI, MBA			
		Fmo II			
					135,915.00

Purpose: RESTOCKING OF TEST MATERIALS USED FOR PSYCHOLOGICAL EVALUATION AND NEUROPSYCHOLOGICAL TESTING. (PSYCHOLOGY TEST MATERIALS FOR 2nd SEMESTER 2023)

Requested by:

Signature : SGD.

Printed Name : Irene T. Garcia-Dagumanpan, RPsy

Designation : Head, Psychology Unit

Approved by: SGD.

MARIA LOURDES L. EVANGELISTA, MD, FPPA

Medical Center Chief II SGD.