



REQUEST FOR QUOTATION

Date: September 28, 2023
PR No.: 2023-09-0628 (LAB)

A.

Business Name: _____

Address: _____

Contact No./ Email: _____

TIN: _____

B.

Sir/ Madam:

The Mariveles Mental Wellness and General Hospital (MMWGH) through its Bids and Awards Committee invites all eligible and PhilGEPS-registered suppliers, contractors and consultants to quote the best offer for the item/s described herein subject to the Terms and Conditions and/or Technical Specifications and within the Approved Budget for the Contract. (ABC)

Required Documents/ Information to be submitted as attachments to the quotation/ Proposal

- PhilGEPS Registration Number/ Certificate
- Mayor's/ Business Permit
- DTI/ SEC Certificate
- BIR Form 2303
- Tax Clearance
- Sample Invoice/ O.R./ C.R.
- Omnibus Sworn Statement (for ABCs above 50K; for winning bidder only)
- Income/ Business tax Return (for ABCs above 500K)

C.

This pro-forma quotation maybe submitted through registered or electronic mail to the BAC Secretariat at above address or email to procurement@mmwgh.gov.ph or procurement.mmwgh@gmail.com on or before 04-Oct-2023, 5PM subject to the following **Terms and Conditions**:

- 1 All entries shall be typed or written in a clear legible manner
- 2 All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document. Alternative bids shall be rejected.
- 3 Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to (BIR 2307) 5% VAT/ 1% Non-VAT and (BIR 2307) 1% EWT (Goods) or 2% EWT (Services) deductions
- 4 MMWGH may require you to submit additional documents that will prove your legal, financial and technical capability to undertake this contract
- 5 Salient provisions of the Revised IRR (RIRR) of Republic Act (RA) 9184: Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed
- 6 MMWGH reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Section 41 of the same RIRR
- 7 In case of tie quotations, the BAC shall adopt and employ "toss coin" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005
- 8 In case supplier's pro forma quotation is submitted, conditions will be governed by the submitted signed Request for Quotation/Proposal and/or Technical Specifications
- 9 **Delivery terms:** Delivery to MMWGH within ten (10) working days upon receipt of Purchase Order (PO) or within the working days indicated in the PO.
- 10 **Payment terms:** Fifteen (15) working days upon completion of delivery

Very Truly Yours
SGD

VINCENT A. ISIP, MPA
Chief Administrative Officer

D.

Item No.	QTY	Unit	ABC	Technical Specifications/ Description	(to be filled up by the supplier)		
					Brand/ Model	Unit Price	Total Amount
1	1	Unit	20,000.00	MECHANICAL PIPETTOR (2-20ul)			
				Minimum specifications:			
				Digital			
				Adjustable			
				Fully Autoclavable at 121 °C			
				With Corrosion-Resistant Piston and Ejector			
				With accidental volume adjustment prevention features			
				Brand New			
				Heavy duty, good quality			
				With 1 year warranty on parts and services			
				With calibration certificate from the manufacturer			
2	6	Unit	120,000.00	MECHANICAL PIPETTOR (10-100ul)			
				Minimum specifications:			
				Digital			
				Adjustable			
				Fully Autoclavable at 121 °C			
				With Corrosion-Resistant Piston and Ejector			

				With accidental volume adjustment prevention features			
				Brand New			
				Heavy duty, good quality			
				With 1 year warranty on parts and services			
				With calibration certificate from the manufacturer			
3	6	Unit	120,000.00	MECHANICAL PIPETTOR (100-1000ul)			
				Minimum specifications:			
				Digital			
				Adjustable			
				Fully Autoclavable at 121 °C			
				With Corrosion-Resistant Piston and Ejector			
				With accidental volume adjustment prevention features			
				Brand New			
				Heavy duty, good quality			
				With 1 year warranty on parts and services			
				With calibration certificate from the manufacturer			
4	1	Unit	35,000.00	AGGLUTINATION VIEWER			
				Minimum specifications:			
				Bright illumination for optimum viewing of agglutination on slides and test tubes			
				With adjustable angle of view			
				Easy to clean and to operate			
				With power on/ off switch			
				Power supply: 220V; 60Hz			
				Brand New			
				Heavy duty, good quality			
				With at least 500VA AVR with 3-prong male socket for the plug			
				With 1 year warranty on parts and services			
				Nothing Follows			
						Total Amount in Figures	
						Total Amount in Words	
		Total:	295,000.00				

RFQ served by:

CYRON D. RAMOS
Canvasser

Printed Name/Signature of Bidder

MMH-04-08-01

PURCHASE REQUEST

Entity Name: MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL

Fund Cluster: 01

Office/Section :		PR No.: <u>23-09-0628</u>			Date: 25 SEP 2023			
LABORATORY		Responsibility Center Code : MED-LAB						
Stock/ Property No.	Unit	Item Description			Quantity	Unit Cost	Total Cost	
	Unit	LAB-174	MECHANICAL PIPETTOR (2-20ul)			1	20,000.00	20,000.00
			Minimum specifications:					
			Digital					
			Adjustable					
			Fully Autoclavable at 121 °C					
			With Corrosion-Resistant Piston and Ejector					
			With accidental volume adjustment prevention features					
			Brand New					
			Heavy duty, good quality					
			With 1 year warranty on parts and services					
			With calibration certificate from the manufacturer					
	Unit	LAB-175	MECHANICAL PIPETTOR (10-100ul)			6	20,000.00	120,000.00
			Minimum specifications:					
			Digital					
			Adjustable					
			Fully Autoclavable at 121 °C					
			With Corrosion-Resistant Piston and Ejector					
			With accidental volume adjustment prevention features					
			Brand New					
			Heavy duty, good quality					
			With 1 year warranty on parts and services					
			With calibration certificate from the manufacturer					
	Unit	LAB-176	MECHANICAL PIPETTOR (100-1000ul)			6	20,000.00	120,000.00
			Minimum specifications:					
			Digital					
			Adjustable					
			Fully Autoclavable at 121 °C					
			With Corrosion-Resistant Piston and Ejector					
			With accidental volume adjustment prevention features					
			Brand New					
			Heavy duty, good quality					
			With 1 year warranty on parts and services					
			With calibration certificate from the manufacturer					

