

**PURCHASE REQUEST**

Entity Name: **MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL**

Fund Cluster: 05 - IGF

Office/Section : BUDGET UNIT		PR No.: <b>2023-09-0632</b> Responsibility Center Code : FIN-BUD	Date: September 27, 2023		
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	set BUD-059	<p><b>Desktop Set (System Unit + Monitor + Licensed Operating System + Licensed Microsoft Office + UPS)</b>  <u>Technical Specifications:</u>                      - Built: Prebuilt only  NOT custom-built   NOT assembled   NOT All-in-One PC                      - OS: Licensed Windows 11 Home or Pro                      - 13th Gen Intel Core i7-13700 processor (16-Core, 24MB Cache, 2.1GHz to 5.1GHz)                      - 8GB DDR4-3200 SDRAM (1 x 16 GB)                      - 256GB M.2 NVMe PCIe SSD + 1TB HDD                      - Intel UHD Graphics 770 for 13 th Gen                      - WLAN 802.11AC/a/b/g/n WiFi 6 wireless LAN and Bluetooth                      - Power Supply and Adapter 300W                      - Input : VGA + HDMI                      - Display size. 24" ; Display type. IPS ; Panel active area(inches). 20.75 x 11.67 in ; Panel active area(cms). 527.04 x 296.46 mm ; Brightness. 250 nits.                      - Inclusion: Keyboard, Mouse, I/O Cables and HDMI cable, Universal Power Adaptor                      - Inclusion: Warranty Certification</p>	1	90,000.00	90,000.00
	unit BUD-060	<p><b>Laptop (Licensed Operating System + Licensed Microsoft Office)</b>  <u>Technical Specifications:</u>                      - CPU: Intel Core i7 or Ryzen 7 latest generation or higher or equivalent                      - Memory: 8GB RAM or higher or equivalent                      - Storage: 512GB SSD or higher or equivalent                      - Graphics: NVIDIA GeForce RTX 4050 Laptop GPU, 4GB GDDR6 or higher                      - Webcam: HD type (30fps@720p) or better                      - Keyboard: Backlight Keyboard                      - Connectivity: 802.11 ax Wi-Fi 6 + Bluetooth v5.2 Gb LAN                      - Display: 15.6" FHD (1920 x 1080), IPS, 144Hz                      - OS: Licensed Windows 11 Home or Pro                      - Inclusion: Laptop Bag / Backpack</p>	1	85,000.00	85,000.00
	unit BUD-061	<p><b>Printer , A4, All-in-One Ink Tank Printer</b>  <u>Technical Specifications:</u>                      - Printer Type: Print, Scan, Copy                      - Printing Technology:                      - Print Method: On-demand inkjet (Piezoelectric)                      - Printer Language: ESC/P-R, ESC/P Raster                      - Nozzle Configuration: 180 x 1 nozzles Black, 59 x 1 nozzles per Colour (Cyan, Magenta, Yellow)                      - Maximum Resolution:5760 x 1440 dpi                      - Automatic 2-sided Printing:No                      - Photo Default - 10 x 15 cm / 4 x 6 " ; *1: pprox. 69 sec per photo (Border) / 90 sec per photo (Borderless)*2                      - Draft, A4 (Black / Colour):Up to 33.0 ppm / 15.0 ppm*2                      - ISO 24734, A4 Simplex (Black / Colour): Up to 10.0 ipm / 5.0 ipm*2                      - First Page Out Time from Ready Mode (Black / Colour): Approx. 10 sec / 16 sec*2                      - Maximum Copy Resolution:600 x 600 dpi                      - Maximum Copy Size:A4, Letter                      - ISO 29183, A4 Simplex (Black / Colour):Up to 7.0 ipm / 1.7 ipm                      - Maximum Paper Size:215.9 x 1200 mm                      - Paper Sizes:Legal (8.5 x 14" ), Indian-Legal (215 x 345 mm), 8.5 x 13" , Letter, A4, 16K (195 x 270 mm), B5, A5, B6, A6, Hagaki (100 x 148 mm), 5 x 7" , 5 x 8" , 4 x 6" , Envelopes: #10, DL, C6                      - Inclusion: Warranty Certification</p>	2	12,000.00	24,000.00

unit	BUD-062	<b>Extension Cord</b> <u>Specifications:</u> - 4m wire length - With 2 USB ports - Plastic housing - 5-gang multipurpose sockets with individual switch control - 2000W maximum load capacity - With surge protector	2	1,100.00	2,200.00
set	BUD-063	<b>Wireless Keyboard and Mouse set</b> <u>Keyboard Technical Specifications:</u> - Full sized keyboard layout - With 10-key number pad - With special/function keys - Battery-operated - With nano receiver for wireless connection of at least 8m range - Black-coloured - Anti-faded keyboard keys <u>Mouse Technical Specifications:</u> - Smooth optical tracking sensor - Battery-operated - With 3 buttons (left/right/middle click) - With 2D optical scroll wheel - Line-by-line scrolling - Black-coloured - With On/Off power button	3	1,494.90	4,484.70
*** NOTHING FOLLOWS ***					
<b>FUNDS AVAILABLE:</b>					
<b>SGD.</b>					
LAARNI D. MAGLAQUI, MBA					
FMO II/Head, Finance Service					
<b>TOTAL</b>					<b>205,684.70</b>

Purpose: To be used in processing and printing of Obligation Request and Status and other financial reports, and during external trainings and workshops. (Desktop, laptop and printers are requested as a replacement for the ICT Equipments which exceeded its useful life).

Requested by:

Approved by:

Signature : **SGD.**

**SGD.**

Printed Name : MARY JOY S. BANIQUED

MARIA LOURDES L. EVANGELISTA, MD, FPPA

Designation : AO I / OIC-Head, Budget Unit

Medical Center Chief II

**SGD.**



Department of Health  
**Central Luzon Center for Health Development MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL**  
*P. Monroe Street, Poblacion, Mariveles, Bataan, Philippines, 2105*  
 Contact No: 09688545320 Email: procurement@mmwgh.gov.ph; procurement.mmwgh@gmail.com; Website: mmwgh.gov.ph  
**REQUEST FOR QUOTATION**



Date: October 05, 2023  
 PR No.: 2023-09-0632 (BUD)

A. **Business Name:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**Contact No. / Email:** \_\_\_\_\_  
**TIN:** \_\_\_\_\_

B. **Sir/ Madam:**  
 The Mariveles Mental Wellness and General Hospital (MMWGH) through its Bids and Awards Committee invites all eligible and PhilGEPS-registered suppliers, contractors, and consultants to quote the best offer for the item/s described herein subject to the Terms and Conditions and/or Technical Specifications and within the Approved Budget for the Contract. (ABC)

**Required Documents/ Information to be submitted as attachments to the quotation/ Proposal**

- PhilGEPS Registration Number/ Certificate
- Mayor's/ Business Permit
- DTI/ SEC Certificate
- BIR Form 2303
- Tax Clearance
- Sample Invoice/ O.R./ C.R.
- Omnibus Sworn Statement (for ABCs above 50K; for winning bidder only)
- Income/ Business Tax Return (for ABCs above 500K)

C. This proforma quotation may be submitted through registered or electronic mail to the BAC Secretariat at the above address or email to procurement@mmwgh.gov.ph or procurement.mmwgh@gmail.com on or before October 10, 2023, 5PM subject to the following **Terms and Conditions**:

1. All entries shall be typed or written in a clear legible manner.
2. All prices offered herein are valid, binding, and effective for THIRTY (30) calendar days upon issuance of this document. Alternative bids shall be rejected.
3. Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to (BIR 2307) 5% VAT/ 1% Non-VAT and (BIR 2307) 1% EWT (Goods) or 2% EWT (Services) deductions.
4. MMWGH may require you to submit additional documents that will prove your legal, financial, and technical capability to undertake this contract.
5. Salient provisions of the Revised IRR (RIRR) of Republic Act (RA) 9184: Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed.
6. MMWGH reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Section 41 of the same RIRR
7. In case of tie quotations, the BAC shall adopt and employ "toss coin" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
8. In case the supplier's pro forma quotation is submitted, conditions will be governed by the submitted signed Request for Quotation/Proposal and/or Technical Specifications.
9. **Delivery terms:** Delivery to MMWGH within ten (10) working days upon receipt of Purchase Order (PO) or within the working days indicated in the PO.
10. **Payment terms:** Fifteen (15) working days upon completion of delivery.

Very Truly Yours,  
**SGD.**

**VINCENT A. ISIP, MPA**  
 Chief Administrative Officer

Item No.	QTY	Unit	ABC	Technical Specifications/ Description	(to be filled up by the supplier)		
					Brand/ Model	Unit Price	Total Amount
1	1	set	90,000.00	<b>Desktop Set (System Unit + Monitor + Licensed Operating System + Licensed Microsoft Office + UPS)</b> Technical Specifications: - Built: Prebuilt only  NOT custom-built   NOT assembled   NOT All-in-One PC - OS: Licensed Windows 11 Home or Pro - 13th Gen Intel Core i7-13700 processor (16-Core, 24MB Cache, 2.1GHz to 5.1GHz) - 8GB DDR4-3200 SDRAM (1 x 16 GB) - 256GB M.2 NVMe PCIe SSD + 1TB HDD - Intel UHD Graphics 770 for 13th Gen - WLAN 802.11AC/a/b/g/n WiFi 6 wireless LAN and Bluetooth - Power Supply and Adapter 300W - Input: VGA + HDMI - Display size. 24" ; Display type. IPS; Panel active area(inches). 20.75 x 11.67 in ; Panel active area(cms). 527.04 x 296.46 mm ; Brightness. 250 nits. - Inclusion: Keyboard, Mouse, I/O Cables and HDMI cable, Universal Power Adaptor - Inclusion: Warranty Certificate			

2	1	unit	85,000.00	<b>Laptop</b> (Licensed Operating System + Licensed Microsoft Office) Technical Specifications: - CPU: Intel Core i7 or Ryzen 7 latest generation or higher or equivalent - Memory: 8GB RAM or higher or equivalent - Storage: 512GB SSD or higher or equivalent - Graphics: NVIDIA GeForce RTX 4050 Laptop GPU, 4GB GDDR6 or higher - Webcam: HD type (30fps@720p) or better - Keyboard: Backlight Keyboard - Connectivity: 802.11 ax Wi-Fi 6 + Bluetooth v5.2 Gb LAN - Display: 15.6" FHD (1920 x 1080), IPS, 144Hz - OS: Licensed Windows 11 Home or Pro - Inclusion: Laptop Bag / Backpack, Warranty Certificate			
3	2	unit	24,000.00	<b>Printer , A4, All-in-One Ink Tank Printer</b> Technical Specifications: - Printer Type: Print, Scan, Copy - Printing Technology: - Print Method: On-demand inkjet (Piezoelectric) - Printer Language: ESC/P-R, ESC/P Raster - Nozzle Configuration: 180 x 1 nozzles Black, 59 x 1 nozzle per Colour (Cyan, Magenta, Yellow) - Maximum Resolution: 5760 x 1440 dpi - Automatic 2-sided Printing: No - Photo Default - 10 x 15 cm / 4 x 6 " *1: pprox. 69 sec per photo (Border) / 90 sec per photo (Borderless)*2 - Draft, A4 (Black / Colour): Up to 33.0 ppm / 15.0 ppm*2 - ISO 24734, A4 Simplex (Black / Colour): Up to 10.0 ipm / 5.0 ipm*2 - First Page Out Time from Ready Mode (Black / Colour): Approx. 10 sec / 16 sec*2 - Maximum Copy Resolution: 600 x 600 dpi - Maximum Copy Size: A4, Letter - ISO 29183, A4 Simplex (Black / Colour): Up to 7.0 ipm / 1.7 ipm - Maximum Paper Size: 215.9 x 1200 mm - Paper Sizes: Legal (8.5 x 14" ), Indian-Legal (215 x 345 mm), 8.5 x 13" , Letter, A4, 16K (195 x 270 mm), B5, A5, B6, A6, Hagaki (100 x 148 mm), 5 x 7" , 5 x 8" , 4 x 6" , Envelopes: #10, DL, C6 - Inclusion: Warranty Certificate			
4	2	unit	2,200.00	<b>Extension Cord</b> Specifications: - 4m wire length - With 2 USB ports - Plastic housing - 5-gang multipurpose sockets with individual switch control - 2000W maximum load capacity - With surge protector			
5	3	set	4,484.70	<b>Wireless Keyboard and Mouse set</b> Keyboard Technical Specifications: - Full-sized keyboard layout - With 10-key number pad - With special/function keys - Battery-operated - With nano receiver for wireless connection of at least 8m range - Black-coloured - Anti-faded keyboard keys Mouse Technical Specifications: - Smooth optical tracking sensor - Battery-operated - With 3 buttons (left/right/middle click) - With 2D optical scroll wheel - Line-by-line scrolling - Black-coloured - With On/Off power button -Warranty Certificate			
				<b>**Nothing Follows**</b>			
					<b>Total Amount in Figures</b>		
					<b>Total Amount in Words</b>		
		<b>Total:</b>	<b>205,684.70</b>				

Note: Incomplete description of item/s will invalidate your quotations.

RFQ served by:

**KRISTINE ANN C. AVELINO**  
Canvasser

Printer Name/Signature of Bidder

MMH-04-08-01