



REQUEST FOR QUOTATION

Date: November 23, 2023
PR No.: 2023-11-0726 (QAC)

A.
Business Name: _____
Address: _____
Contact No./ Email: _____
TIN: _____

B.
Sir/ Madam:
The Mariveles Mental Wellness and General Hospital (MMWGH) through its Bids and Awards Committee invites all eligible and PhilGEPS-registered suppliers, contractors and consultants to quote the best offer for the item/s described herein subject to the Terms and Conditions and/or Technical Specifications and within the Approved Budget for the Contract. (ABC)

Required Documents/ Information to be submitted as attachments to the quotation/ Proposal

- PhilGEPS Registration Number/ Certificate
- Mayor's/ Business Permit
- DTI/ SEC Certificate
- BIR Form 2303
- Tax Clearance
- Sample Invoice/ O.R./ C.R.
- Omnibus Sworn Statement (for ABCs above 50K; for winning bidder only)
- Income/ Business tax Return (for ABCs above 500K)

C.
This pro-forma quotation maybe submitted through registered or electronic mail to the BAC Secretariat at above address or email to procurement@mmwgh.gov.ph or procurement.mmwgh@gmail.com on or before November 30, 2023, 5PM subject to the following **Terms and Conditions:**

- 1 All entries shall be typed or written in a clear legible manner
- 2 All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document. Alternative bids shall be rejected.
- 3 Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to (BIR 2307) 5% VAT/ 1% Non-VAT and (BIR 2307) 1% EWT (Goods) or 2% EWT (Services) deductions
- 4 MMWGH may require you to submit additional documents that will prove your legal, financial and technical capability to undertake this contract
- 5 Salient provisions of the Revised IRR (RIRR) of Republic Act (RA) 9184: Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed
- 6 MMWGH reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Section 41 of the same RIRR
- 7 In case of tie quotations, the BAC shall adopt and employ "toss coin" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005
- 8 In case supplier's pro forma quotation is submitted, conditions will be governed by the submitted signed Request for Quotation/Proposal and/or Technical Specifications
- 9 **Delivery terms:** Delivery to MMWGH within ten (10) working days upon receipt of Purchase Order (PO) or within the working days indicated in the PO.
- 10 **Payment terms:** Fifteen (15) working days upon completion of delivery

Very Truly Yours
Sgd
VINCENT A. ISIP, MPA
Chief Administrative Officer

D.

Item No.	QTY	Unit	ABC	Technical Specifications/ Description	(to be filled up by the supplier)		
					Brand/ Model	Unit Price	Total Amount
1	7	unit	210,000.00	Fully-Airconditioned Service Vehicle on December 5 and 7, 2023, Pick and Drop			
				<i>December 5, 2023</i> <i>from MMWGH to Baguio City</i>			
				<i>December 7, 2023</i> <i>from Baguio City to MMWGH</i>			
				*** Nothing Follows ***			
							Total Amount in Figures
							Total Amount in Words
		Total:	210,000.00				

Note: Incomplete description of item/s will invalidate your quotations.

RFQ served by:
Sgd
Randolph B. Abuyo
Canvasser

Printed Name/Signature of Bidder

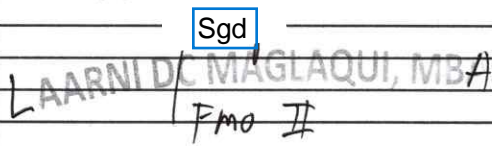
MMH-04-08-01

Sgd



Brea Lai M. Urge

PURCHASE REQUEST

Entity Name: MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL Fund Cluster: 01

Office/Section : QAC		PR No.: 2023-11-0726 Responsibility Center Code: OMC-QAC		Date: NOVEMBER 17, 2023	
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	Unit	Fully-Airconditioned Service Vehicle December 5, 2023(QAC-001) Pick and Drop From MMWGH to Baguio City	67	30,000.00	210 180,000.00
		December 7, 2023 Pick and Drop From Baguio City to MMWGH **nothing follows**			
FUNDS AVAILABLE					
 Sgd LAARNI D. MAGLAQUI, MBA FMO II					
					210 180,000.00

Purpose: To transport the participants of 4th Qtr Management Review on December 5-7, 2023 at Baguio City.

Requested by:	Approved by:
Signature :  Sgd	 Sgd
Printed Name : VINCLA, M.P., MPA	MARIA LOURDES L. EVANGELISTA, MD, FPPA
Designation : Chairperson, Quality Assurance Committee	Medical Center Chief II