



Department of Health
Central Luzon Center for Health Development
MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL
P. Monroe Street, Poblacion, Mariveles, Bataan, Philippines, 2105



Contact No: 09688545320 Email: procurement@mmwgh.gov.ph; procurement.mmwgh@gmail.com; Website: mmwgh.gov.ph

REQUEST FOR QUOTATION

Date: August 09, 2024

PR No.: 2024-08-0558 (Psychiatric)

A. Business Name:

Address:

Contact No./ Email:

TIN:

B. Sir/ Madam:

The Mariveles Mental Wellness and General Hospital (MMWGH) through its Bids and Awards Committee invites all eligible and PhilGEPS-registered suppliers, contractors and consultants to quote the best offer for the item/s described herein subject to the Terms and Conditions and/or Technical Specifications and within the Approved Budget for the Contract. (ABC)

Required Documents/ Information to be submitted as attachments to the quotation/ Proposal

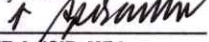
- | | |
|---|---|
| I PhilGEPS Registration Number/ Certificate | I Professional License/ Curriculum Vitae (for Consulting Services) |
| I Mayor's/ Business Permit | I Sample Invoice/ O.R./ C.R. |
| I DTI/ SEC Certificate | I Omnibus Sworn Statement (for ABCs above 50K; must be submitted by the winning bidder within 2 days from notification of Procurement Office) |
| I BIR Form 2303 | I Income/ Business tax Return (for ABCs above 500K) |
| I PCAB License (for Infrastructure) | |

C. This pro-forma quotation may be submitted either in a sealed envelope to the BAC Office at the address provided, or electronically via email to bidsandawardscommittee.mmwgh@gmail.com on or before **August 13, 2024, adhering to the following conditions:**

Terms and Conditions:

- 1 **The BAC will only accept sealed bids or quotations, or bids received via the specified email address mentioned above**
- 2 All entries shall be typed or written in a clear legible manner
- 3 All prices offered herein are valid, binding and effective for **sixty (60) calendar days** from the deadline of submission. Alternative bids shall be rejected.
- 4 Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to (BIR 2307) 5% VAT/ 1% Non-VAT and (BIR 2307) 1% EWT (Goods) or 2% EWT (Services) deductions
- 5 MMWGH may require you to submit additional documents that will prove your legal, financial and technical capability to undertake this contract
- 6 In case of tie quotations, the BAC shall adopt and employ "toss coin" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005
- 7 MMWGH reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Section 41 of the same RIRR
- 8 The supplier is permitted to use their pro-forma quotation bearing either the company's or supplier's letterhead. And in case supplier's pro forma quotation is submitted, conditions will be governed by the submitted signed Request for Quotation/Proposal and/or Technical Specifications
- 9 Salient provisions of the Revised IRR (RIRR) of Republic Act (RA) 9184: Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed
- 10 **Delivery terms:** Delivery to MMWGH within ten (10) working days upon receipt of Purchase Order (PO) or within the working days indicated in the PO. The entirety of the items listed in the Purchase Order/ Job Order must be delivered. Incomplete or partial deliveries will not be accepted.
- 11 **Warranty:** To ensure the delivery of the quality goods and ensure that manufacturing defects will be corrected by the supplier, the supplier shall provide a warranty security. For goods, the supplier shall impose a three (3) month-period in case of Expendable Supplies or a minimum of one (1) year in the case of Non-Expendable Supplies after acceptance of the delivered supplies. Warranty security may be obligated by the supplier through special bank guarantee or retention money in an amount equivalent to 2.5% of the total contract price.
For infrastructure, contractor shall be required to post a warranty in accordance with the following schedule. The warranty security shall be denominated in Philippine Pesos, remain effective for one (1) year from the date of issuance of the Certificate of Final Acceptance by the Procuring Entity, and returned only after the lapse of the said one (1) year period.
 - I Cash or Letter of Credit issued by a Universal or Commercial Bank: Provided, however, That the Letter of Credit shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank. (Equivalent to 5% of the Total Contract Price)
 - I Bank guarantee confirmed by a Universal or Commercial Bank. (Equivalent to 5% of the Total Contract Price)
 - I Surety bond callable upon demand issued by GSIS or a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security. (Equivalent to 30% of the Total Contract Price)
 The said amounts shall only be released after the lapse of the given warranty period pursuant to Section 62.1 of the 2016 Revised IRR of RA 9184.
- 12 **Payment terms:** Fifteen (15) working days upon completion of delivery

Very Truly Yours


VINCENT A. SISIP, MPA
Chief Administrative Officer



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 Central Luzon Center for Health Development
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REQUEST FOR QUOTATION

Item No.	QTY	Unit	ABC	Technical Specifications/ Description	(to be filled up by the supplier)		
					Brand/ Model	Unit Price	Total Amount
	7	lot	161,000.00	Fully Air-conditioned Service Van for the participants of the Institutional Review Board on August 19-23 2024			
				August 19, 2024 -Pick up and Drop			
				From: DOH Central Office, San Lazaro Compound Rizal Ave. Sta. Cruz Manila			
				To: Bataan			
				August 23, 2024 -Pick up and Drop			
				From: Bataan			
				To: DOH Central Office, San Lazaro Compound Rizal Ave. Sta. Cruz Manila			
				Fully Air-conditioned Service Van for the participants of the Institutional Review Board on August 22, 2024			
				August 22, 2024 -Pick up and Drop			
				From: Bataan			
				To: Mariveles Mental Wellness and General Hospital Mariveles, Bataan			
				August 22, 2024 -Pick up and Drop			
				From: Mariveles Mental Wellness and General Hospital Mariveles, Bataan			
				To: Bataan			
						Total Amount in Figures	
			161,000.00			Total Amount in Words	

***Suppliers shall include the Brand and Model

Will not participate due to:

- Budget is too low.
- Requested item not available
- Venue is fully booked
- Does not have eligibility documents
- Non-conformity with government payments
- Others, please specify _____

After having carefully read and accepted the General Conditions, I/ We quote you on the item at prices noted above.

RFQ served by:

Randolph Abuyo
 Canvasser

Printed Name/Signature of Bidder

PR: Original copy only
 CRF: Original copy
 - Civil


 B. ABUYO

PURCHASE REQUEST

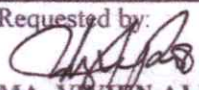
Entity Name: MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL Fund Cluster: GA-24-03-0000120

Office/Section: PSYCH RES		PR No.: <u>2024-08-0558</u>	Date: July 31, 2024		
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	LOT	1. Fully-airconditioned Service Van for the participants of the Institutional Review Board on August 19-23, 2024 (WFP:RBS-012)	7	15,000.00	105,000.00
		August 19, 2024 - Pick and Drop			
		From: DOH Central Office, San Lazaro Compound, Rizal Ave., Sta. Cruz, Manila			
		To: Bataan			
		August 23, 2024 - Pick and Drop			
		From: Bataan			
		To: DOH Central Office, San Lazaro Compound, Rizal Ave., Sta. Cruz, Manila			
		2. Fully-airconditioned Service Van for the participants of the Institutional Review Board on August 22, 2024	7	8,000.00	56,000.00
		August 22, 2024 - Pick and Drop			
		From: Bataan			
		To: Mariveles Mental Wellness and General Hospital, Mariveles, Bataan			
		August 22, 2024 - Pick and Drop			
		From: Mariveles Mental Wellness and General Hospital, Mariveles, Bataan			
		To: Bataan			
		nothing follows			
					161,000.00

FUNDS AVAILABLE

MARY JOY S. BANIQUED
 Administrative Officer IV

Purpose: To transport the participants of IRB Training on August 19 - August 23, 2024 in NCR/Bataan

Requested by:
 Signature: 
 Printed Name: **MA. VIVIEN ALLEN A. PAREÑO**
 Designation: Administrative Assistant I

Approved by:
RUBY LYNDA T. REYES, MD
 Medical Specialist IV / OIC, CMPS