



Department of Health  
 Central Luzon Center for Health Development  
**MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL**  
 P. Monroe Street, Poblacion, Mariveles, Bataan, Philippines, 2105



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Contact No: 09688545320 Email: procurement@mmwgh.gov.ph; procurement.mmwgh@gmail.com; Website: mmwgh.gov.ph

**REQUEST FOR QUOTATION**

Date: July 31, 2024

PR No.: Various PR

A. **Business Name:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**Contact No./ Email:** \_\_\_\_\_  
**TIN:** \_\_\_\_\_

**B. Sir/ Madam:**

The Mariveles Mental Wellness and General Hospital (MMWGH) through its Bids and Awards Committee invites all eligible and PhilGEPS-registered suppliers, contractors and consultants to quote the best offer for the item/s described herein subject to the Terms and Conditions and/or Technical Specifications and within the Approved Budget for the Contract. (ABC)

**Required Documents/ Information to be submitted as attachments to the quotation/ Proposal**

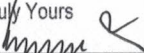
- |   |   |
|---|---|
| I PhilGEPS Registration Number/ Certificate | I Professional License/ Curriculum Vitae (for Consulting Services)  |
| I Mayor's/ Business Permit                  | I Sample Invoice/ O.R./ C.R.  |
| I DTI/ SEC Certificate                      | I Omnibus Sworn Statement (for ABCs above 50K; must be submitted by the winning bidder within 2 days from notification of Procurement Office) |
| I BIR Form 2303                             | I Income/ Business tax Return (for ABCs above 500K)   |
| I PCAB License (for Infrastructure)         |   |

**C. This pro-forma quotation maybe submitted either in a sealed envelope to the BAC Office at the address provided, or electronically via email to [bidsandawardscommittee.mmwgh@gmail.com](mailto:bidsandawardscommittee.mmwgh@gmail.com) on or before **August 07, 2024**, adhering to the following conditions:**

**Terms and Conditions:**

- 1 **The BAC will only accept sealed bids or quotations, or bids received via the specified email address mentioned above**
- 2 All entries shall be typed or written in a clear legible manner
- 3 All prices offered herein are valid, binding and effective for **sixty (60) calendar days** from the deadline of submission. Alternative bids shall be rejected.
- 4 Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to (BIR 2307) 5% VAT/ 1% Non-VAT and (BIR 2307) 1% EWT (Goods) or 2% EWT (Services) deductions
- 5 MMWGH may require you to submit additional documents that will prove your legal, financial and technical capability to undertake this contract
- 6 In case of tie quotations, the BAC shall adopt and employ "toss coin" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005
- 7 MMWGH reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Section 41 of the same RIRR
- 8 The supplier is permitted to use their pro-forma quotation bearing either the company's or supplier's letterhead. And in case supplier's pro forma quotation is submitted, conditions will be governed by the submitted signed Request for Quotation/Proposal and/or Technical Specifications
- 9 Salient provisions of the Revised IRR (RIRR) of Republic Act (RA) 9184: Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed
- 10 **Delivery terms:** Delivery to MMWGH within ten (10) working days upon receipt of Purchase Order (PO) or within the working days indicated in the PO. The entirety of the items listed in the Purchase Order/ Job Order must be delivered. Incomplete or partial deliveries will not be accepted.
- 11 **Warranty:** To ensure the delivery of the quality goods and ensure that manufacturing defects will be corrected by the supplier, the supplier shall provide a warranty security For goods, the supplier shall impose a three (3) month-period in case of Expendable Supplies or a minimum of one (1) year in the case of Non-Expendable Supplies after acceptance of the delivered supplies. Warranty security may be obligated by the supplier through special bank guarantee or retention money in an amount equivalent to 2.5% of the total contract price.  
 For infrastructure, contractor shall be required to post a warranty in accordance with the following schedule. The warranty security shall be denominated in Philippine Pesos, remain effective for one (1) year from the date of issuance of the Certificate of Final Acceptance by the Procuring Entity, and returned only after the lapse of the said one (1) year period.
  - I Cash or Letter of Credit issued by a Universal or Commercial Bank: Provided, however, That the Letter of Credit shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank. (Equivalent to 5% of the Total Contract Price)
  - I Bank guarantee confirmed by a Universal or Commercial Bank. (Equivalent to 5% of the Total Contract Price)
  - I Surety bond callable upon demand issued by GSIS or a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security. (Equivalent to 30% of the Total Contract Price)
 The said amounts shall only be released after the lapse of the given warranty period pursuant to Section 62.1 of the 2016 Revised IRR of RA 9184.
- 12 **Payment terms:** Fifteen (15) working days upon completion of delivery

Very Truly Yours

  
 \_\_\_\_\_  
**VINCENT A. ISIP, MPA**

Chief Administrative Officer



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Item No.	QTY	Unit	ABC	Technical Specifications/ Description	(to be filled up by the supplier)		
					Brand/ Model	Unit Price	Total Amount
1	1	piece	15,400.00	Accent Bench and Chairs Set wooden 43"Lx14"Wx17"H (Bench), 20"Lx18"Wx17SH (chairs) 2 piece			
2	1	piece	511.50	Adjustable Bookstand, Metal, Gray, Maximum Expanded width up to 490 mm / 19", with compartments and pen holder			
3	6	piece	12,507.00	Black Fabric Visitors Chair without Armrest CV-106, mesh backrest and fabric seat rest			
4	8	unit	92,400.00	Cabinet, janitorial, 5-layer, Width: 900mm, Depth: 400mm, Height: 1850mm (Steel)			
5	6	Unit	72,600.00	Cabinet, Locker, 12-Door Staff Steel (Material: Steel Metal; Color: Powder Coated Light Gray; Assembled Dimensions (Length: 900mm, Width: 400mm, Height:1850mm), Configuration: Four Tier by Three Column, Each Locker Compartment includes steel hasp provision for key padlock and nameplate)			
6	1	Unit	14,300.00	Cabinet, Locker, Metal, Beige, 9-door, (L-90cm, H-185cm, W-40cm)			
7	1	piece	14,850.00	Cabinet, Steel, Sliding Doors with flexi-glass panes with lock, powder coated, 1-3 Adjustable shelves, provision for hanger rod (90cmx40cmx185cm)			
8	12	piece	8,052.00	Chair, high stool, monoblock 28mm diameter x 71cm height, seat capacity: 110kg, plastic			
9	65	piece	25,740.00	Chair, monoblock with backrest, beige, weight capacity at least 70kgs			
10	4	piece	61,600.00	Cold Rolled Steel - Swing Glass Door with lock; 4 shelves, Dimension: H1850WxW900xD390mm			
11	1	Unit	21,890.00	Electro-mechanical Lifting Office Table, 120x60x1.5 cm Specifications: <ul style="list-style-type: none"> <li>■ Desktop Size : 55 x 30 x 0.6 inches (140x76x1.5cm)</li> <li>■ Min/Max Height(mm): 27-45 inches (69-115cm)</li> <li>■ Lift Column: 2 segments with 1 motor</li> <li>■ Max Load: 80kgs</li> <li>■ Material : P2MDF + RECC Steel</li> <li>■ Height Adjustment Controller:4 Programmable Memory Presets</li> <li>■ Warranty: 2 years</li> </ul>			
12	6	piece	2,310.00	High Chair Plastic (12"x28"), color: white			
13	1	Unit	6,050.00	Mobile side table, adjustable, movable with wheels, portable (material: Particle Board and Metal Frame, 60x40cm, Adjustable Height: 66.5 x 96.5 cm, Adjustable table top) (See Reference Picture)			
14	1	piece	5,775.00	Office Desk, with two (2) side black walnut panel drawers in black leg frame Specifications: <ul style="list-style-type: none"> <li>■ Table top and panels: 15mm particle wooden board;</li> <li>■ Legs: 20x20x0.8mm steel tubes in black powder-coated finish</li> </ul> (See attached picture)			



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15	2	Unit	57,178.00	Office Workstation Table, 2-Staff Side-by-Side ▪ Dimension (LxWxH): 249 x 63 x 110cm ▪ 25mm MFC tabletop ▪ A three-sided partition for easily dividing individual workspaces (30mm aluminum alloy frame, glass+melamine partition, with wire channel under the partition) (See attached picture)			
16	2	piece	803.00	Retractable Book Holder Stand Multi Compartments with Pen Holder, Metal, Gray, Maximum Expanded Width up to 490mm / 19"			
17	5	piece	14,850.00	<b>Shelf, modern lifestyle</b> 5-shelf boltless storage rack 5 adjustable levels with thermo-infused laminated decks Rust resistant Extra heavy duty Ready and easy to assemble 100kg maximum capacity per shelf Measures: 86.5 x 35.5 x 183cm			
18	1	Unit	19,800.00	Storage combination w doors/drawers 120x42x76 cm (white, wood) **provide sample picture**			
19	6	Unit	19,800.00	Storage Rack, 3-Shelf, Boltless 90cmx35cmx90cm 3 adjustable levels Stainless - Rust Resistant Heavy Duty			
20	5	Unit	5,225.00	Table, Rectangular , Monobloc White (30" x 48", can be assemble/disassemble)			
				***Nothing Follows***			
							Total Amount in Figures
			471,641.50				Total Amount in Words

\*\*\*Suppliers shall include the Brand and Model

**Will not participate due to:**

- Budget is too low.
- Requested item not available
- Venue is fully booked
- Does not have eligibility documents
- Non-conformity with government payments
- Others, please specify \_\_\_\_\_

After having carefully read and accepted the General Conditions, I/ We quote you on the item at prices noted above.

RFQ served by:

**Randolph Abuyo**  
Canvasser

Printed Name/Signature of Bidder