



Department of Health
Central Luzon Center for Health Development

MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL

Bulletin of Vacancies 2025-002

Republic of the Philippines
MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL
Request for Publication of Vacant Positions

CSC FIELD OFFICE-BATAAN
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Action Office: **JOHN LOYD B. BARTOLOME**
Designation: **Administrative Aide III**
Unique ID No.: R3BT
Date: _____

Electronic copy to be submitted to the CSC FO must be in MS Excel format

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL in the CSC website:

AS
LEO JEAN M. PATONG, MBS
Supervising Administrative Officer
January 10, 2025

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Medical Specialist III (Part-Time)	OSEC-DOHB-MDSPT3-150069-2016	24	₱ 47,066.00	Doctor of Medicine	8 hours of relevant training	2 years of relevant experience	RA 1080	Technical Competencies: • Achieving High Standards • Case Management • Developing Personal and Organizational Capability • Diversity Management • Equipment, Material and Supplies Management • Patient-Centered Care • People Management • Technical Consulting	Allied Health Professional Service - Computed Tomography & Magnetic Resonance Imaging (CT-MRI)
2	Medical Specialist III (Part-Time)	OSEC-DOHB-MDSPT3-150072-2016	24	₱ 47,066.00	Doctor of Medicine	8 hours of relevant training	2 years of relevant experience	RA 1080	Technical Competencies: • Achieving High Standards • Case Management • Developing Personal and Organizational Capability • Diversity Management • Equipment, Material and Supplies Management • Patient-Centered Care • People Management • Technical Consulting	Medical Service - General Medical Department - Cardiology / Pulmonology / OB Sonology / Family Medicine

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3	Medical Specialist II	OSEC-DOHB-MDSP2-150179-2021	23	₱ 83,659.00	Doctor of Medicine	4 hours of relevant training	1 year of relevant experience	RA 1080	Technical Competencies: <ul style="list-style-type: none"> Achieving High Standards Case Management Continuous Development Learning Facilitation Patient-Centered Care Performance Management Standards Planning, Organizing and Delivering Scientific Knowledge for Health/ Medical Staff Technical Consulting 	Medical Service -General Medical Department - Surgery / Pediatrics
4	Medical Specialist II	OSEC-DOHB-MDSP2-150021-2015	23	₱ 83,659.00	Doctor of Medicine	4 hours of relevant training	1 year of relevant experience	RA 1080	Technical Competencies: <ul style="list-style-type: none"> Achieving High Standards Case Management Continuous Development Learning Facilitation Patient-Centered Care Performance Management Standards Planning, Organizing and Delivering Scientific Knowledge for Health/ Medical Staff Technical Consulting 	Medical Service - Advanced Comprehensive Center for Mental Health Department - Psychiatry



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5	Medical Specialist II	OSEC-DOHB-MDSP2-150232-2016	23	₱ 83,659.00	Doctor of Medicine	4 hours of relevant training	1 year of relevant experience	RA 1080	Technical Competencies: <ul style="list-style-type: none"> • Achieving High Standards • Case Management • Continuous Development • Learning Facilitation • Patient-Centered Care • Performance Management Standards • Planning, Organizing and Delivering • Scientific Knowledge for Health/ Medical Staff • Technical Consulting 	Allied Health Professional Service - Radiology-Sonology
6	Medical Officer IV	OSEC-DOHB-MDOF4-150225-2016	23	₱ 83,659.00	Doctor of Medicine	4 hours of relevant training	1 year of relevant experience	RA 1080	Technical Competencies: <ul style="list-style-type: none"> • Biomedical / Biobehavioral Research Expertise • Case Management • Continuous Development • Diversity Management • Medical Knowledge • Patient-Centered Care • Planning, Organizing and Delivering • Technical Consulting 	Medical Service -General Medical Department - Anesthesiology



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7	Medical Officer IV	OSEC-DOHB-MDOF4-150218-2016	23	₱ 83,659.00	Doctor of Medicine	4 hours of relevant training	1 year of relevant experience	RA 1080	Technical Competencies: • Biomedical / Biobehavioral Research Expertise • Case Management • Continuous Development • Diversity Management • Medical Knowledge • Patient-Centered Care • Planning, Organizing and Delivering • Technical Consulting	Medical Service -General Medical Department - Anesthesiology / Family Medicine
8	Medical Officer IV	OSEC-DOHB-MDOF4-150223-2016	23	₱ 83,659.00	Doctor of Medicine	4 hours of relevant training	1 year of relevant experience	RA 1080	Technical Competencies: • Biomedical / Biobehavioral Research Expertise • Case Management • Continuous Development • Diversity Management • Medical Knowledge • Patient-Centered Care • Planning, Organizing and Delivering • Technical Consulting	Medical Service -General Medical Department - Surgery



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					Education	Training	Experience	Eligibility	Competency (if applicable)	
9	Medical Officer IV	OSEC-DOHB-MDOF4-150217-2016	23	₱ 83,659.00	Doctor of Medicine	4 hours of relevant training	1 year of relevant experience	RA 1080	Technical Competencies: • Biomedical / Biobehavioral Research Expertise • Case Management • Continuous Development • Diversity Management • Medical Knowledge • Patient-Centered Care • Planning, Organizing and Delivering • Technical Consulting	Medical Service -General Medical Department - Pediatrics
10	Attorney IV (Part-Time)	OSEC-DOHB-ATYPT4-150001-2018	23	₱ 41,829.50	Bachelor of Laws	8 hours of relevant training	2 years of relevant experience	RA 1080	Technical Competencies: • Contract Management • Decision Quality • Government and Departmental Policies and Procedure • Legal Proficiency • Research and Analysis • Technical Consulting	Office of the Medical Center Chief -Legal Unit



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11	Medical Officer III	OSEC-DOHB- MDOF3- 150025-2013	21	₱ 67,005.00	Doctor of Medicine	None required	None required	RA 1080	Technical Competencies: • Achieving High Standards • Case Management • Medical Knowledge • Operating Medical Machines, Equipment and Tools • Patient-Centered Care • Planning, Organizing and Delivering • Technical Writing	Medical Service - General Medical Department -as General Practitioner
12	Nurse V	OSEC-DOHB- NURS5- 150001-2003	20	₱ 60,157.00	Bachelor of Science in Nursing	8 hours of relevant training	2 years of relevant experience	RA 1080	Technical Competencies: • Data Recording and Reporting • Diversity Management • Nursing Care • People Management • Performance Management Standards	Nursing Service -Office of the Chief Nurse



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13	Nurse IV	OSEC-DOHB-NURS4-150173-2016	19	₱ 53,873.00	Bachelor of Science in Nursing	8 hours of relevant training	2 years of relevant experience	RA 1080	Technical Competencies: • Achieving High Standards • Data Recording and Reporting • Diversity Management • Learning and Development • Learning Facilitation • Nursing Care	Nursing Service -Office of the Chief Nurse - Training
14	Occupational Therapist III	OSEC-DOHB-OT3-150031-2015	18	₱ 49,015.00	Bachelor's degree in Occupational Therapy	8 hours of relevant training	2 years of relevant experience	RA 1080	Technical Competencies: • Care Management; • Case Management; • Diversity Management; • Medical Knowledge; • Patient-Centered Care; • People Management	Medical Service - Advanced Comprehensive Center for Mental Health Department - Occupational Therapy Unit



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15	Occupational Therapist II	OSEC-DOHB-OT2-150065-2021	15	₱ 38,413.00	Bachelor's degree in Occupational Therapy	4 hours of relevant training	1 year of relevant experience	RA 1080	Technical Competencies: • Care Management; • Case Management; • Diversity Management; • Medical Knowledge; • Patient-Centered Care; • People Management	Medical Service - Advanced Comprehensive Center for Mental Health Department - Occupational Therapy Unit
16	Occupational Therapist I	OSEC-DOHB-OT1-150001-1998	11	₱ 28,512.00	Bachelor's degree in Occupational Therapy	None required	None required	RA 1080	Technical Competencies: • Care Management; • Case Management; • Diversity Management; • Medical Knowledge; • Patient-Centered Care; • People Management	Medical Service - Advanced Comprehensive Center for Mental Health Department - Occupational Therapy Unit



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17	Nutritionist-Dietitian I	OSEC-DOHB-ND1-150001-2003	11	₱ 28,512.00	Bachelor's degree major in Nutrition, Dietetics or Community Nutrition	None required	None required	RA 1080	Technical Competencies: • Attention to Details; • Health Promotion and Health Education; • Learning Facilitation; • Nutrition and Dietetics Service; • Occupational Safety and Health Knowledge; • Respecting and Caring for Patients	Allied Health Professional Service - Nutrition and Dietetics Unit
18	Occupational Therapy Technician II	OSEC-DOHB-OTT2-150001-2003	8	₱ 20,534.00	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional)/ First Level Eligibility	Technical Competencies: • Building Relationship with Stakeholders; • Data Recording and Reporting; • Diversity Management; • Providing Support and Services; • Respecting and Caring for Patients; • Planning, Organizing and Delivering	Advanced Comprehensive Center for Mental Health Department - Occupational Therapy Unit



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MMWGH is committed to, and supports Equal Employment Opportunity Principle. This office does not discriminate on the account of age, sex, sexual orientation and gender identity, civil status, religion, disability, ethnicity, or political affiliation. We welcome all interested and qualified applicants.

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than January 24, 2025

For Entry Level Positions:

1. Letter of Intent addressed to:

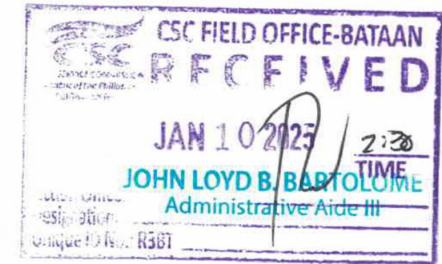
DENNIS DAYAO L. ORDOÑA, MD
Medical Center Chief II
Mariveles Mental Wellness and General Hospital
Mariveles, Bataan
Thru LEA-JEAN M. PAYONG, MBA

Supervising Administrative Officer, HRMU

2. Personal Data Sheet with additional Work Experience Sheet
3. Diploma
4. Transcript of Records
5. PRC Certification and Board Rating (if applicable)
6. Certificate of Residency/Diplomate/Fellow (if applicable)
7. Photocopy of License / CS Eligibility (if applicable)

For Promotion / Transfer: All qualified next- in-rank shall be automatically considered candidates for promotion to the next higher position and advised to submit the following documents. Non submission of the required documents shall mean waiver on their part to be considered as candidate for promotion.


1. Letter of Intent
2. Updated Personal Data Sheet with additional Work Experience Sheet
3. Performance Evaluation (IPCR) for the last rating period
4. Certificate of Trainings
5. Photocopy of License / CS Eligibility (if applicable)



QUALIFIED APPLICANTS are advised to hand in their application at Mariveles Mental Wellness and General Hospital from Monday- Friday, 8am-5pm or send through courier addressed to:

Human Resource Management Unit
Mariveles Mental Wellness and General Hospital
P. Monroe St., Poblacion, Mariveles, Bataan

Noted by:


VINCENT A. ISIP, MPA
DENNIS DAYAO L. ORDOÑA, MD
Medical Center Chief II

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APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.