



REQUEST FOR QUOTATION NEGOTIATED PROCUREMENT-TWO FAILED PUBLIC BIDDINGS

PROCUREMENT OF COMMERCIAL RICE AND CHICKEN EGGS 2025

1. In view of the two (2) failed biddings, the Mariveles Mental Wellness and General Hospital, through its Bids and Awards Committee (BAC) invites PhilGEPS registered suppliers to participate in the negotiation for the Procurement of Commercial Rice and Chicken Eggs 2025 in accordance with Section 53.1 of the Revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act".

2. The Approved Budget for the Contract (ABC) is One Million Seven Hundred Thirty-Four Thousand Nine Hundred Seventy-Five Pesos only (Php 1,734,975.00) inclusive of all applicable taxes.

CATEGORY	ABC
Commercial Rice	1,188,000.00
Chicken Eggs	546,975.00

3. Interested Bidders may obtain further information from the BAC Secretariat at P. Monroe St., Poblacion, Mariveles, Bataan and you may contact or email them at +639688545320 / procurement.mmwgh@gmail.com during Monday to Friday, 8AM to 5PM, except holidays.

4. Interested Bidders shall submit the following documents in sealed envelopes, labeled as "**Negotiated Procurement – Procurement of Commercial Rice and Chicken Eggs 2025**". The envelope labels should also contain in the name of the bidder, address, and contact details of the bidder.

5. Deadline of submission is on or before **February 6, 2025, 12nn.**

SGD.

ILDEBRANDO R. RUAYA JR., RN, MHSS, FISQua

Chairperson, BAC 1

VISION

Mariveles Mental Wellness and General Hospital is the premier client-oriented DOH hospital, providing safe, efficient, and quality services

MISSION

We provide and advocate for quality mental and medical health care through promotive, preventive, curative and rehabilitative services with training and research.

QUALITY POLICY

The Mariveles Mental Wellness and General Hospital is committed to provide affordable and quality mental and medical health care with Fairness, Accountability, and Continuous improvement.
We shall ensure compliance with statutory and regulatory requirements.
We pledge to continually improve our Quality Management System to exceed our clients' satisfaction.





CHECKLIST OF TECHNICAL AND FINANCIAL DOCUMENTS

TECHNICAL COMPONENT ENVELOPE

Legal Documents

1. Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR;

Technical Documents:

2. Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; and
3. Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; and
4. Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; (please refer to the Terms of Reference of each equipment)
5. Original duly signed Omnibus Sworn Statement (OSS); and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder

Financial Documents

6. The Supplier's audited financial statements, showing, among others, the Supplier's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; and
7. The prospective bidder's computation of Net Financial Contracting Capacity (NFCC); or a Committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation

FINANCIAL COMPONENT ENVELOPE

1. Original of duly signed and accomplished Financial Bid Form; and
2. Original of duly signed and accomplished Price Schedule(s)



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BID FORM

Name of Bidder/Distributor:

Address:

Commercial Rice and Chicken Eggs for bid for the Five (5) Month Procurement 2025:

Commercial Rice

NO.	ITEMS	Unit	QTY.	BRAND	UNIT COST	AMOUNT
1	Rice, Commercial, 50 kilograms, dry and clean packs with proper label and content, free from infestation and foreign materials, no foul odor, no sign of discoloration, premium quality (long-grain are dominant in quantity than the broken rice), (provide sample)	bags	400			
	Delivery Schedule:					
	40 cavans/delivery					
	10 working days upon receiving notification from enduser					
					Grand Total	

Chicken Eggs

NO.	ITEMS	Unit	QTY.	BRAND	UNIT COST	AMOUNT
1	Eggs, Chicken, fresh, Extra Large x 30's, porous shell, clean and free from discoloration, no broken shells, placed on clean egg trays, no foul odor, uniform quality per delivery (66-70 grams), delivered daily (13 trays/day)	tray	1,950			
					Grand Total	



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MARIVELES MENTAL WELLNES AND GENERAL HOSPITAL

P.Monroe St., Poblacion, Mariveles, Bataan



TERMS AND CONDITIONS

Procurement of Food Stuffs for the 1st Semester of 2025 (EPA)

• **Daily Delivery**

- All deliveries shall be subjected to inspection for quality and acceptability by the Agency Inspector/s.
- All deliveries shall be noted for their completeness and deficiency.
- Deficiencies are to be recorded and documented by the agency inspector for proper strict measures.
- Any deficiency noted by the Agency Inspector shall be reported in writing to the BAC/ HOPE.
- Must be made in the presence of the inspectors and the dietician/s or authorized NDU staff to acknowledge receipt
- Depends on the needs/as per request of NDU
- Should be delivered between **7:00 to 8:00** in the morning

SPECIFICATIONS AND CONDITION OF GOODS

RICE

- a. Free from insects, pests, and stones
- b. Well-milled (clean)
- c. No foul odors
- d. Any delivered rice that shall be returned due to pests, rice worms, insects, and bad odor must be replaced immediately by the supplier
- e. Should be delivered as prescribed in the PR schedule or when the end-user is in need
- f. Delivery schedule: 10 working days upon receiving notification from MMU
- g. Payment Term: After every scheduled delivery

EGGS:

- a. Fresh, size specified by PR
- b. Shell should be porous with no cracks
- c. Shell should be free from germ spots and dirt
- d. Should be delivered daily as indicated
- e. Payment Term: Weekly

Prepared by:

SGD.
Aileen F. De Castro
Nutritionist – Dietitian V

Omnibus Sworn Statement (Revised)

[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical

Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

For Goods Offered From Abroad

Name of Bidder _____, Invitation to Bid¹ Number ____. Page ____ of _____.

1	2	3	4	5	6	7	8	9
Item	Description	Country of origin	Quantity	Unit price CIF port of entry (specify port) or CIP named place (specify border point or place of destination)	Total CIF or CIP price per item (col. 4 x 5)	Unit Price Delivered Duty Unpaid (DDU)	Unit price Delivered Duty Paid (DDP)	Total Price delivered DDP (col 4 x 8)

[signature]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____

¹ If ADB, JICA and WB funded projects, use IFB.

For Goods Offered From Within the Philippines

Name of Bidder _____ . Invitation to Bid² Number _ . Page . of ____.

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)

[signature]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____

² If ADB, JICA and WB funded projects, use IFB.

Statement of all Ongoing Government & Private contracts including contracts awarded but not yet started

Business Name : _____

Business Address : _____

Name of Contract/ Project Cost	Date of Contract	Contract Duration	Owner's Name and Address	Kinds of Goods	Date of Delivery	Amount		End user's acceptance or official receipt(s) or sales invoice issued for the contract
						Contract	Value of Outstanding Contract	
<u>Government</u>								
<u>Private</u>								
						Total Cost		

Note: This statement shall be supported with:

- 1 Notice of Award , Contract, NTP, and other docs, if necessary

Submitted by : _____
(Printed Name & Signature)

Designation : _____

Date : _____

Statement of Bidder's Single Largest Completed Contract (SLCC)

Business Name : _____

Business Address : _____

Name of Contract/ Project Cost	Date of Contract	Contract Duration	Owner's Name and Address	Kinds of Goods	Date of Delivery	Amount of completed contracts, adjusted by the Bidder	End user's acceptance or official receipt(s) and sales invoice issued for the contract
<u>Government</u>							
<u>Private</u>							
						Total Cost	

Note: This statement shall be supported with:
 1 Notice of Award, Contract, NTP, and other docs, if necessary

Submitted by : _____
(Printed Name & Signature)

Designation : _____

Date : _____

Bid Form

Date: _____
Invitation to Bid¹ N^o: _____

To: *[name and address of Procuring Entity]*

Gentlemen and/or Ladies:

Having examined the Bidding Documents including Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *[supply/deliver/perform]* *[description of the Goods]* in conformity with the said Bidding Documents for the sum of *[total Bid amount in words and figures]* or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Bid is accepted, we undertake to provide a performance security in the form, amounts, and within the times specified in the Bidding Documents.

We agree to abide by this Bid for the Bid Validity Period specified in **BDS** provision for **ITB** Clause **Error! Reference source not found.** and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:²

Name and address of agent	Amount and Currency	Purpose of Commission or gratuity
_____	_____	_____
_____	_____	_____
_____	_____	_____

(if none, state "None")

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements as per **ITB** Clause **Error! Reference source not found.** of the Bidding Documents.

We likewise certify/confirm that the undersigned, *[for sole proprietorships, insert: as the owner and sole proprietor or authorized representative of Name of Bidder, has the full power and authority to participate, submit the bid, and to sign and execute the ensuing contract, on the latter's behalf for the Name of Project of the Name of the Procuring Entity]* *[for partnerships, corporations, cooperatives, or joint ventures, insert: is granted full power and authority by the*

¹ If ADB, JICA and WB funded projects, use IFB.

² Applicable only if the Funding Source is the ADB, JICA or WB.

Name of Bidder, to participate, submit the bid, and to sign and execute the ensuing contract on the latter's behalf for Name of Project of the Name of the Procuring Entity].

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Dated this _____ day of _____ 20_____.

[signature]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____