





Department of Health

Central Luzon Center for Health Development

MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL

P. Monroe Street, Poblacion, Mariveles, Bataan, Philippines, 2105

Mobile: 0968-854-5320

BAGONG PILIPINAS procurement@mmh.gov.ph/ procurement.mmwgh@gmail.com / mmwgh.gov.ph

Date: 20-Mar-2025

REQUEST FOR QUOTATION (RFQ)

	RFQ No.: 045-2025
	PR No. 2025-03-0126
A	
Business Name:	
Address:	
Contact No./ Email:	
Tax Identification No:	
Sir/ Madam:	
e Mariveles Mental Wellness and General Hospital (MMWGH) through its Bids and A	wards Committee invites all eligible and PhilGEPS-registered suppliers,
ntractors and consultants to quote the best offer for the item/s described herein subje	ect to the Terms and Conditions and/or Technical Specifications and within
Approved Budget for the Contract (ABC)	

Required Documents/ Information to be submitted as attachments to the quotation/ Proposal

- PhilGEPS Registration Number/ Certificate
- Mayor's/ Business Permit
- DTI/ SEC Certificate
- BIR Form 2303

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- PCAB License (for Infrastructure)
- Professional License/ Curriculum Vitae (for Consulting Services)
- Updated Tax Clearance
- Sample Invoice/ O.R./ C.R.
- Omnibus Sworn Statement (for ABCs above 50K; must be submitted by the winning bidder within two (2) days from notification of Procurement Office
- Income/ Business tax Return (for ABCs above 500K)

C. This pro-forma quotation maybe submitted either in a sealed envelope to the BAC Office at the address provided, or electronically via email to bidsandawardscommittee.mmwgh@gmail.com

adhering to the following conditions on or before:

24-Mar-2025, 3:00 PM

Terms and Conditions:

- 1 The BAC will only accept sealed bids or quotations, or bids received via the specified email address mentioned above.
- 2 All entries shall be typed or written in a clear legible manner
- 3 All prices offered herein are valid, binding and effective for sixty (60) calendar days from the deadline of submission. Alternative bids shall be rejected.
- 4 Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to (BIR 2307) 5% VAT/ 1% Non-VAT and (BIR 2307) 1% EWT (Goods) or 2% EWT (Services) deductions
- 5 MMWGH may require you to submit additional documents that will prove your legal, financial and technical capability to undertake this contract
- 6 In case of tie quotations, the BAC shall adopt and employ "toss coin" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005
- 7 MMWGH reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Section 41 of the same RIRR
- 8 The supplier is permitted to use their pro-forma quotation bearing either the company's or supplier's letterhead. And in case supplier's pro forma quotation is submitted, conditions will be governed by the submitted signed Request for Quotation/Proposal and/or Technical Specifications
- 9 Salient provisions of the Revised IRR (RIRR) of Republic Act (RA) 9184: Section 68 Liquidated Damages and Section 69 Imposition of Administrative Penalties shall be observed
- 10 Delivery terms: Delivery to MMWGH within ten (10) working days upon receipt of Purchase Order (PO) or within the working days indicated in the PO.

 The entirety of the items listed in the Purchase Order/ Job Order must be delivered. Incomplete or partial deliveries will not be accepted.
- 11 Warranty: To ensure the delivery of the quality goods and ensure that manufacturing defects will be corrected by the supplier, the supplier shall provide a warranty security

 For goods, the supplier shall impose a three (3) month-period in case of Expendable Supplies or a minimum of one (1) year in the case of Non-Expendable Supplies after acceptance

 of the delivered supplies. Warranty security may be obligated by the supplier through special bank guarantee or retention money in an amount equivalent to 2.5% of the total contract price

 For infrastructure, contractor shall be required to post a warranty in accordance with the following schedule. The warranty security shall be denominated in Philippine Pesos, remain

 effective for one (1) year from the date of issuance of the Certificate of Final Acceptance by the Procuring Entity, and returned only after the lapse of the said one (1) year period
 - Cash or Letter of Credit issued by a Universal or Commercial Bank: Provided, however, That the Letter of Credit shall be confirmed or auntheticated by a Universal or Commercial Bank, if issued by a foreign bank. (Equivalent to 5% of the Total Contract Price)
 - Bank guarantee confirmed by a Universal or Commercial Bank. (Equivalent to 5% of the Total Contract Price)
 - Surety bond callable upon demand issued by GSIS or a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security (Equivalent to 30% of the Total Contract Price)

The said amounts shall only be released after the lapse of the given warranty period pursuant to Section 62.1 of the 2016 Revised IRR of RA 9184.

12 Payment terms: Fifteen (15) working days upon completion of delivery

VINCENT A. ISIP, MPA

Very Truly Yours

Chief Administrative Officer







Department of Health Central Luzon Center for Health Development

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REQUEST FOR QUOTATION (RFQ)

Date:	20-Mar-2025	
RFQ No.:	045-2025	
PR No.	2025-03-0126	

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To be filled by Procurement Unit						To be	filled by	bidder
ITEM NO.	QTY	UNIT	UNIT COST	ABC	TECHNICAL SPECIFICATIONS AND DESCRIPTION	BRAND/MODEL	UNIT	TOTAL AMOUNT
	70	pax	6,600.00	462,000.00	Food and Hotel Accommodation for the Conduct of Media Conference Entitled "Engaging Media for Health Literacy" on April 2-4, 2025			
					Check In: April 2, 2025			
					Check Out: April 4, 2025			
					INCLUSIONS:			
					1. Room Accommodation			
					Twin or Triple Sharing			
					2. Meals			
					1st Day, April 2, 2025			
					Lunch, Dinner			
					2nd Day, April 3, 2025			
					Breakfast, AM Snacks, Lunch, PM Snacks, Dinner			
					3rd Day, April 4, 2025			
					Breakfast, AM Snacks, Lunch			
					OTHER INCLUSIONS:			
				3	Use of Function Hall, Classroom Type, with round tables and chairs, Tarp for Backdrop			
					Complete Banquet Equipment			
					Free use of swimming facilities			
					Sound systems with microphones (3 wireless)			
					Use of projector with white screen with 2 clickers			
					Free access of WIFI			
					** nothing follows **			

***Suppliers shall include the Brand and Model

Randolph Abuyo Name of Canvasser Canvasser

RFQ served by:

	Will not participate due to:
	Budget is too low.
	Requested item not available
]	Venue is fully booked
]	Does not have eligibility documents
)	Non-conformity with government payments
]	Others, please specify
i	After having carefully read and accepted the General Terms and Conditions, I/We quote you on the item at prices noted above.
	Printed Name and Signature of Bidder

MMH-PRO-03-01-02



PURCHASE REQUEST

Entity Name: M	LARIVELES	MENTAL WELLNESS AND GENERAL HOSPITAL	Fund Cluster:	JAA-2025-1	12-0026
Office/Section:		PR No.: 2025-03-0126		Date:	
PH	U	Responsibility Center Code: MCC-PHU		March	20, 2025
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	pax	Food and Hotel Accommodation	70	6,600.00	462,000.00
		For the Conduct of Media Conference Entitled "Engaging Media for Health Literacy" on April 2-4, 2025 (PHU-005/PHU-008)			
		INCLUSIONS			
		ROOM ACCOMMODATION	1		
		Twin or tripple Sharing			
		MEALS			
		Day 1 (April 2, 2025)			
		Lunch, Dinner	FILMOS	AVAILABLE	
		Day 2 (April 3, 2025)	FONDS	HAVIENDE	
		Breakfast, AM Snacks, Lunch, PM Snacks, Dinner		la de la companya del companya de la companya del companya de la c	
		Day 3 (April 4, 2025)		vor /	
		Lunch, Breakfast, AM Snacks	111011111	/ A BINDAUES	
	ļ		MARY JO	Y S. BANIQUED	
		OTHERS	Administr	ative Officer IV	
		Use of Function Hall, Classroom Type with round tables and chairs, Tarp for Backdrop			
	 	Complete Banquet Equipment			
		Free use of swimming facilities			and a second
		Souns systems with microphones (3 wireless)	1		
A CONTRACTOR OF THE CONTRACTOR		Use of Projector with White Screen with 2 clickers		-	
		With Free Access of WIFI			
		nothing follows			
			 		
		Total		Total	462,000.00
Purpose:	For the Con	duct of Media Conference Entitled "Engaging Media for Health I	Literacy" on Apr	il 2-4, 2025	
	Requested	by: Approved by:			
Signature :	a. 196.	A THE RESIDENCE OF THE PARTY OF	le g		
Printed Name:	KRISTIN	,·	NIS DAYAO L. OI		
Designation:	Unit Hea	I, PHU/ Medical Officer III	edical Center Cl	nief II	