



Department of Health
 Central Luzon Center for Health Development
MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL
 P. Monroe Street, Poblacion, Mariveles, Bataan, Philippines, 2105
 Mobile: 0968-854-5320
 procurement@mmh.gov.ph/ procurement.mmwgh@gmail.com / mmwgh.gov.ph

REQUEST FOR QUOTATION (RFQ)

Date: 13-Mar-2025
 RFQ No.: 041-2025
 PR No. Various PR

A

Business Name: _____
 Address: _____
 Contact No./ Email: _____
 Tax Identification No: _____

B. Sir/ Madam:

The Mariveles Mental Wellness and General Hospital (MMWGH) through its Bids and Awards Committee invites all eligible and PhilGEPS-registered suppliers, contractors and consultants to quote the best offer for the item/s described herein subject to the Terms and Conditions and/or Technical Specifications and within the Approved Budget for the Contract. (ABC)

Required Documents/ Information to be submitted as attachments to the quotation/ Proposal

- PhilGEPS Registration Number/ Certificate
- Mayor's/ Business Permit
- DTI/ SEC Certificate
- BIR Form 2303
- PCAB License (for Infrastructure)
- Professional License/ Curriculum Vitae (for Consulting Services)
- Updated Tax Clearance
- Sample Invoice/ O.R./ C.R.
- Omnibus Sworn Statement (for ABCs above 50K; must be submitted by the winning bidder within two (2) days from notification of Procurement Office
- Income/ Business tax Return (for ABCs above 500K)

C. This pro-forma quotation may be submitted either in a sealed envelope to the BAC Office at the address provided, or electronically via email to bidsandawardscommittee.mmwgh@gmail.com

adhering to the following conditions on or before:

~~20~~ **18-Mar-25, 2:00 PM**

Terms and Conditions:

- 1 **The BAC will only accept sealed bids or quotations, or bids received via the specified email address mentioned above.**
- 2 All entries shall be typed or written in a clear legible manner
- 3 All prices offered herein are valid, binding and effective for sixty (60) calendar days from the deadline of submission. Alternative bids shall be rejected.
- 4 Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to (BIR 2307) 5% VAT/ 1% Non-VAT and (BIR 2307) 1% EWT (Goods) or 2% EWT (Services) deductions
- 5 MMWGH may require you to submit additional documents that will prove your legal, financial and technical capability to undertake this contract
- 6 In case of tie quotations, the BAC shall adopt and employ "toss coin" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005
- 7 MMWGH reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Section 41 of the same RIRR
- 8 The supplier is permitted to use their pro-forma quotation bearing either the company's or supplier's letterhead. And in case supplier's pro forma quotation is submitted, conditions will be governed by the submitted signed Request for Quotation/Proposal and/or Technical Specifications
- 9 Sallient provisions of the Revised IRR (RIRR) of Republic Act (RA) 9184: Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed
- 10 **Delivery terms: Delivery to MMWGH within ten (10) working days upon receipt of Purchase Order (PO) or within the working days indicated in the PO.**
 The entirety of the items listed in the Purchase Order/ Job Order must be delivered. Incomplete or partial deliveries will not be accepted.
- 11 **Warranty: To ensure the delivery of the quality goods and ensure that manufacturing defects will be corrected by the supplier, the supplier shall provide a warranty security**
 For goods, the supplier shall impose a three (3) month-period in case of Expendable Supplies or a minimum of one (1) year in the case of Non-Expendable Supplies after acceptance of the delivered supplies. Warranty security may be obligated by the supplier through special bank guarantee or retention money in an amount equivalent to 2.5% of the total contract price
 For infrastructure, contractor shall be required to post a warranty in accordance with the following schedule. The warranty security shall be denominated in Philippine Pesos, remain effective for one (1) year from the date of issuance of the Certificate of Final Acceptance by the Procuring Entity, and returned only after the lapse of the said one (1) year period
 - Cash or Letter of Credit issued by a Universal or Commercial Bank: Provided, however, That the Letter of Credit shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank. (Equivalent to 5% of the Total Contract Price)
 - Bank guarantee confirmed by a Universal or Commercial Bank. (Equivalent to 5% of the Total Contract Price)
 - Surety bond callable upon demand issued by GSIS or a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security (Equivalent to 30% of the Total Contract Price)
 The said amounts shall only be released after the lapse of the given warranty period pursuant to Section 62.1 of the 2016 Revised IRR of RA 9184.

12 **Payment terms: Fifteen (15) working days upon completion of delivery**

Very Truly Yours


 VINCENT A. ISIP, MPA

Chief Administrative Officer



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To be filled by Procurement Unit					To be filled by bidder			
ITEM NO.	QTY	UNIT	UNIT COST	ABC	TECHNICAL SPECIFICATIONS AND DESCRIPTION	BRAND/MODEL	UNIT COST	TOTAL AMOUNT
1	1	set	14,871.00	14,871.00	Cabinet, locker, metal, with hanger storage Dimensions: <ul style="list-style-type: none"> Height: Ranges from 60" to 72" (152 cm to 183 cm). Width: Varies between 12" to 36" (30 cm to 91 cm) Depth: Usually between 15" to 24" (38 cm to 61 cm) Material: <ul style="list-style-type: none"> Body Material: Heavy-duty, cold-rolled steel Door Material: Steel doors Coating: Powder-coated finish Hanging Storage: <ul style="list-style-type: none"> Hanger Rod/Bar: A built-in metal rod or hanger bar for hanging coats, uniforms, jackets, and other clothing. Load Capacity: The hanger bar can typically support 20 to 50 lbs (9 kg to 23 kg) Additional Shelving: <ul style="list-style-type: none"> Top Shelf: Bottom Shelf Locking Mechanism: <ul style="list-style-type: none"> Standard Lock: Comes with a built-in lock Weight Capacity: <ul style="list-style-type: none"> Overall Load Capacity: Supports up to 200 lbs (91 kg) of distributed weight across shelves and hanging bar. Color: Gray Weight: <ul style="list-style-type: none"> Empty Weight: Weighs between 50 lbs to 100 lbs (23 kg to 45 kg) 14. Additional Features <ul style="list-style-type: none"> Label Holders 			



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2	13	piece	7,620.00	99,060.00	Chair, office, highback Materials: <ul style="list-style-type: none"> • Frame: Made from metal (steel or aluminum) or high-quality plastic • Seat: Mesh+ Polypropylene backrest and fabric-padded seat • Base: Made from nylon or metal (steel or aluminum) • Casters: Made from nylon or PU Dimensions: <ul style="list-style-type: none"> • Overall Height: Typically 110 - 130 cm (43 - 51 inches) • Seat Height: Adjustable from 40 - 55 cm (16 - 22 inches) • Seat Width: Around 45 - 55 cm (18 - 22 inches) • Seat Depth: Around 45 - 50 cm (18 - 20 inches) for thigh support. • Backrest Height: High backrest of around 65 - 85 cm (25 - 33 inches) Weight Capacity: <ul style="list-style-type: none"> • 100-150kg (220-330 lbs) Color: black Additional Features: <ul style="list-style-type: none"> • Recline feature: 90° - 135° or more • Swivel Base: 360-degree rotation for mobility Warranty: 1 year			
3	1	piece	5,775.00	5,775.00	Office Desk, with two (2) side drawers in metal frame Specifications: <ul style="list-style-type: none"> • Dimension: 100x 48 x 75 cm (LxWxH) • Frame: 20x20x0.8 mm thick, Black Square Metal in powdered coating finish. • Color: Walnut • Material: 15 mm thick particle board laminated with Melamine 			



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4	1	unit	35,750.00	35,750.00	<p>PRINTER(A3) Printer Type: Print, Scan, Copy, Fax with ADF Printing Technology: Print Method: PrecisionCore™ Printhead Minimum Ink Droplet Volume: 3.3 pl Printer Language: ESC / P-R Print Direction: Bi-directional printing Nozzle Configuration: 400 x 1 nozzles (Black), 128 x 1 nozzles per colour (Cyan, Magenta, Yellow) Maximum Resolution: 4800 x 1200 dpi Automatic 2-sided Printing: Yes (up to A4 / Letter) Print Speed: Photo Default - 10 x 15 cm / 4 x 6 " *1: Approx. 71 sec per photo (Border) / 95 sec per photo (Borderless)*2 Draft, A4 (Black / Colour): Up to 38.0 ppm / 24.0 ppm *2 ISO 24734, A4 Simplex (Black / Colour): Up to 17.0 ipm / 9.0 ipm *2 ISO 24734, A4 Duplex (Black / Colour): Up to 7.0 ipm / 5.0 ipm *2 ISO 24734, A3 Simplex (Black / Colour): Up to 3.5ipm / 2.3 ipm *2 First Page Out Time from Ready Mode (Black / Colour): Simplex: Up to 10 sec / 16 sec *2 Duplex: Up to 17 sec / 25 sec *2</p>		
5	1	unit	2,200.00	2,200.00	<p>Weighing Scale size: 300×300×24.55mm Weighing unit: kg, jin Weighing range: 0.1~150kg Minimum graduation: 0.1kg Shell material: reinforced glass + engineering plastic Working temperature: 0°C~40°C Product net weight: 1.45kg Wireless connection: Bluetooth 5.0 Rated voltage: 4.5V= (AAA alkaline batteries × 3) Supported system: Android 8.0 or iOS 12.0 and above</p>		
6	24	piece	44.55	1,069.20	Battery, AA		
7	10	piece	49.69	496.90	Battery, AAA		
8	2	bottle	330.00	660.00	Dishwashing Liquid, Antibacterial, Concentrate, at least 780mL, properly labeled		
9	100	bundle	44.00	4,400.00	Paper Bag (Supot), brown, size 1 (3 1/2"x2"x6 1/2") X 100's		
10	100	bundle	48.13	4,813.00	Paper Bag (Supot), brown, size 1/2 (3 1/2"x 2"x 6 1/2") X 100's		
11	400	bundle	72.00	28,800.00	Paper Bag (Supot), brown, size 4 (4 7/8"x3"x8 7/8") X 100's		



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12	400	bundle	145.00	58,000.00	Paper Bag (Supot), brown, size 8 (6 1/8"x3 3/4"x11 7/8") X 100's			
13	12	pack	103.00	1,236.00	Plastic bag, Resealable size 4 (3.5 x 5") by 100's			
14	2	piece	16,170.00	32,340.00	12-Door Cabinet Locker Dimension: Width: 90cm, Depth: 40cm, Height: 185cm Material: Stainless			
15	3	unit	1,980.00	5,940.00	Office Table Material: MDF Color: Wenge or Dark Grey Length: 880mm Width: 450mm Height: 720 mm			
16	1	unit	6,840.00	6,840.00	Paper Shredder, Shredding capacity- 8 sheets, 5 mins. continuous shredding, bin capacity- 15L, overheating protection, infrared sensor automatic paper feeding, with over heat protection.			
17	2	piece	690.00	1,380.00	HEADSET - Frequency Response: - Headset: 20Hz-20kHz - Microphone: 100Hz-10 kHz - Input sensitivity: -62 dBV/ μ bar, -42 dBV/Pa +/- 3 dB - Cable length: 8 feet - Connections: USB compatible (1.1 and 2.0) - System Requirements: Windows 2000, Windows XP, Windows Vista, Windows 7, Mac OS X (10.2.8 or later), USB Port			
18	5	piece	690.00	3,450.00	MOUSE AND KEYBOARD - Full-Size - USB Natural_A Fn - Wired Keyboard And Mouse Combo			
19	2	piece	2,200.00	4,400.00	Presentation Clicker for Powerpoint, Wireless Presenter Remote with Laser Pointer			
20	1	unit	13,500.00	13,500.00	Television Resolution: 1366 x 768 Smart TV WiFi direct Remote Access HDMI: 2 USB: 1 Ethernet Digital audio out AC 1 W - 240 V 50/60 hz 50 W			



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21	1	unit	15,000.00	15,000.00	Water Dispenser With hot and cold settings Type: Bottom load, freestanding. Water Bottle Position: Bottle stored at the base (hidden compartment), typically 3 to 5-gallon capacity. Water Options: Hot water Cold water Room temperature water Heating & Cooling System: Electric heating element for hot water (~185°F/85°C) Compressor-based cooling system (~45°F/7°C) Material: Stainless steel, plastic, or a combination. Child Safety Lock: On hot water tap. LED Indicator Lights: For power, heating, cooling, and empty bottle alert. Drip Tray: Removable for easy cleaning. Dimensions: Typically around 40-45 inches (height) x 12-14 inches (width) x 12-14 inches (depth). 1 year warranty				
TOTAL					339,981.10				
<i>***Nothing Follows***</i>									

****Suppliers shall include the Brand and Model*

Will not participate due to:

- Budget is too low.
- Requested item not available
- Venue is fully booked
- Does not have eligibility documents
- Non-conformity with government payments
- Others, please specify _____

After having carefully read and accepted the General Terms and Conditions, I/We quote you on the item at prices noted above.

RFQ served by:

Jumel S. Patdu

Name of Canvasser
 Canvasser

Printed Name and Signature of Bidder