



Department of Health  
Central Luzon Center for Health Development  
**MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL**  
P. Monroe Street, Poblacion, Mariveles, Bataan, Philippines, 2105  
Mobile: 0968-854-5320  
procurement@mmh.gov.ph/ procurement.mmwgh@gmail.com / mmwgh.gov.ph

## REQUEST FOR QUOTATION (RFQ)

Date: 03-Apr-2025  
RFQ No.: 055-2025  
PR No. VARIOUS PR

A

Business Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Contact No./ Email: \_\_\_\_\_  
Tax Identification No: \_\_\_\_\_

B. Sir/ Madam:

The Mariveles Mental Wellness and General Hospital (MMWGH) through its Bids and Awards Committee invites all eligible and PhilGEPS-registered suppliers, contractors and consultants to quote the best offer for the item/s described herein subject to the Terms and Conditions and/or Technical Specifications and within the Approved Budget for the Contract. (ABC)

### Required Documents/ Information to be submitted as attachments to the quotation/ Proposal

- PhilGEPS Registration Number/ Certificate
- Mayor's/ Business Permit
- DTI/ SEC Certificate
- BIR Form 2303
- PCAB License (for Infrastructure)
- Professional License/ Curriculum Vitae (for Consulting Services)
- Updated Tax Clearance
- Sample Invoice/ O.R./ C.R.
- Omnibus Sworn Statement (for ABCs above 50K; must be submitted by the winning bidder within two (2) days from notification of Procurement Office)
- Income/ Business tax Return (for ABCs above 500K)

C. This pro-forma quotation maybe submitted either in a sealed envelope to the BAC Office at the address provided, or electronically via email to bidsandawardscommittee.mmwgh@gmail.com

adhering to the following conditions on or before:

10-Apr-2025

### Terms and Conditions:

- 1 **The BAC will only accept sealed bids or quotations, or bids received via the specified email address mentioned above.**
- 2 All entries shall be typed or written in a clear legible manner
- 3 All prices offered herein are valid, binding and effective for sixty (60) calendar days from the deadline of submission. Alternative bids shall be rejected.
- 4 Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to (BIR 2307) 5% VAT/ 1% Non-VAT and (BIR 2307) 1% EWT (Goods) or 2% EWT (Services) deductions
- 5 MMWGH may require you to submit additional documents that will prove your legal, financial and technical capability to undertake this contract
- 6 In case of tie quotations, the BAC shall adopt and employ "toss coin" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005
- 7 MMWGH reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Section 41 of the same RIRR
- 8 The supplier is permitted to use their pro-forma quotation bearing either the company's or supplier's letterhead. And in case supplier's pro forma quotation is submitted, conditions will be governed by the submitted signed Request for Quotation/Proposal and/or Technical Specifications
- 9 Salient provisions of the Revised IRR (RIRR) of Republic Act (RA) 9184: Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed
- 10 **Delivery terms: Delivery to MMWGH within ten (10) working days upon receipt of Purchase Order (PO) or within the working days indicated in the PO.**  
The entirety of the items listed in the Purchase Order/ Job Order must be delivered. Incomplete or partial deliveries will not be accepted.
- 11 **Warranty: To ensure the delivery of the quality goods and ensure that manufacturing defects will be corrected by the supplier, the supplier shall provide a warranty security**  
For goods, the supplier shall impose a three (3) month-period in case of Expendable Supplies or a minimum of one (1) year in the case of Non-Expendable Supplies after acceptance of the delivered supplies. Warranty security may be obligated by the supplier through special bank guarantee or retention money in an amount equivalent to 2.5% of the total contract price  
For infrastructure, contractor shall be required to post a warranty in accordance with the following schedule. The warranty security shall be denominated in Philippine Pesos, remain effective for one (1) year from the date of issuance of the Certificate of Final Acceptance by the Procuring Entity, and returned only after the lapse of the said one (1) year period
  - Cash or Letter of Credit issued by a Universal or Commercial Bank: Provided, however, That the Letter of Credit shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank. (Equivalent to 5% of the Total Contract Price)
  - Bank guarantee confirmed by a Universal or Commercial Bank. (Equivalent to 5% of the Total Contract Price)
  - Surety bond callable upon demand issued by GSIS or a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security (Equivalent to 30% of the Total Contract Price)

The said amounts shall only be released after the lapse of the given warranty period pursuant to Section 62.1 of the 2016 Revised IRR of RA 9184.

- 12 **Payment terms: Fifteen (15) working days upon completion of delivery**

Very Truly Yours

VINCENT A. ISIP, MPA

Chief Administrative Officer



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Central Luzon Center for Health Development  
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To be filled by Procurement Unit						To be filled by bidder		
ITEM NO.	QTY	UNIT	UNIT COST	ABC	TECHNICAL SPECIFICATIONS AND DESCRIPTION	BRAND/MODEL	UNIT COST	TOTAL AMOUNT
1	42	box	2,130.00	89,460.00	Test Kit, Pregnancy, Test for Serum and Urine,with valid CPR and MSDS; 40's/ box, with at least 1 year expiry			
2	30	box	13,980.00	419,400.00	Test Kit, Troponin I, with valid CPR and MSDS, 40's/ Box; with at least 1 year expiry			
					***NOTHING FOLLOWS**			
TOTAL				508,860.00				

\*\*\*Suppliers shall include the Brand and Model

### Will not participate due to:

- ☐ Budget is too low.
- ☐ Requested item not available
- ☐ Venue is fully booked
- ☐ Does not have eligibility documents
- ☐ Non-conformity with government payments
- ☐ Others, please specify \_\_\_\_\_

After having carefully read and accepted the General Terms and Conditions, I/We quote you on the item at prices noted above.

RFQ served by:

**Marc Rommell P. Urriquia**

Name of Canvasser  
Canvasser

Printed Name and Signature of Bidder

MMH-PRO-03-01-02



Marc Román Urrutia  
Administrative Assistant III

Appendix 60

## PURCHASE REQUEST

Entity Name: MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL

Fund Cluster: 01

Office/Section : LABORATORY		PR No.: <b>2024-11-0756</b> Responsibility Center Code : AHP-LAB			Date: 31 Oct 2024 <b>05 NOV 2024</b>	
Stock/ Property No.	Unit	Item Description		Quantity	Unit Cost	Total Cost
	box	LAB-003/ LAB-001	Applicator Sticks, wooden, 6 inches, 1000's/ box	95	450.00	42,750.00
	box	LAB-005/ LAB-002	Blood Lancet: sterile, gauge 21-23; for universal lancing device; 200's/box; with at least 1 year expiry	65	275.00	17,875.00
	pack	LAB-007/ LAB-002	Cap type: for Head, disposable material: non-woven, adjustable, universal fit, garterized. Color: blue Packaging: 100 per pack Expiry: with at least 1 - 2 year expiration.	9	149.49	1,345.41
	box	LAB-008/ LAB-001	Capillary Tube Clay Sealer, 10's/box	4	2,200.00	8,800.00
	box	LAB-009/ LAB-001	Capillary Tube, Heparinized, 100's/vial, 10 vials/box, with at least 1 year expiry	1	2,550.00	2,550.00
	per pack	LAB-012/ LAB-002	Cotton • Type: roll, hypoallergenic • Size: 400 grams • Expiry: 1 - 2 years expiration	100	143.00	14,300.00
	pack	LAB-013/ LAB-001	Cover slip/cover glass, clear, good quality, 24mm x 60 mm, vacuum-packed, 100 pcs/box	6	235.00	1,410.00
	pack	LAB-014/ LAB-001	Cover Slips 22 x 32mm, Pure White Glass, Clear, Thickness: 0.13-0.16mm; Vacuum-Packed, 200's/pack	20	370.00	7,400.00
	box	LAB-021/ LAB-001	Filter Paper, Qualitative, 125 mm in diameter, 100 circles/ box	8	1,850.00	14,800.00
	piece	LAB-023/ LAB-001	Forceps Type: Kelly, Straight Material: Stainless steel Size 5.5 inches	7	93.50	654.50
	box	LAB-024/ LAB-001	Glass Slide, frosted, ground edges, 72's/box	10	180.00	1,800.00
	box	LAB-025/ LAB-001	Glass Slide, plain, unground edges, clear, moisture-free, 72's/box	200	105.00	21,000.00
	box	LAB-026/ LAB-002	Gloves • Type: Disposable • Material: Latex (natural rubber latex, with excellent elasticity and durability), Powder-free. • Ambidextrous, non-sterile • Not easily ripped when stretched • Size: Medium • Quantity: 100 per box. • Expiry: with at least 1 - 2 year expiration.	154	265.00	40,810.00
	box	LAB-027/ LAB-002	Gloves • Type: Disposable • Material: Latex (natural rubber latex, with excellent elasticity and durability), Powder-free. • Ambidextrous, non-sterile • Not easily ripped when stretched • Size: Small • Quantity: 100 per box. • Expiry: with at least 1 - 2 year expiration.	580	265.00	153,700.00

box	LAB-108/ LAB-001	Test Kit, Occult Blood, Lateral Flow Immunochemical Test Device, with valid CPR and MSDS, 25's/box ; with at least 1 year expiry	2	2,575.00	5,150.00
box	LAB-109/ LAB-001	Test Kit, Pregnancy, Test for Serum and Urine, with valid CPR and MSDS, 40's/box ; with at least 1 year expiry	42	2,130.00	89,460.00
box	LAB-110/ LAB-001	Test Kit, Rapid Plasma Reagin, with valid CPR and MSDS: SACCL Evaluated, 100's, with at least 1 year expiry	5	1,980.00	9,900.00
box	LAB-111/ LAB-001	Test Kit, Salmonella Typhi (IgM/IgG), with valid CPR and MSDS: 25's/box ; with at least 1 year expiry	3	5,750.00	17,250.00
box	LAB-112/ LAB-001	Test Kit, Troponin I, with valid CPR and MSDS, 40's/Box; with at least 1 year expiry	30	13,980.00	419,400.00
piece	LAB-113/ LAB-003	Test Tube Brush, Large	30	75.00	2,250.00
piece	LAB-114/ LAB-003	Test Tube Brush, Medium	30	75.00	2,250.00
piece	LAB-115/ LAB-003	Test Tube Brush, Small: fits 12x75 mm test tubes	30	55.00	1,650.00
piece	LAB-116/ LAB-001	Test Tube Rack, 44 holes, 15-18mm	4	415.00	1,660.00
piece	LAB-117/ LAB-001	Test Tube Rack, 90 holes, 10-13mm	10	365.00	3,650.00
tray	LAB-118/ LAB-002	Test Tube, Blue Top, glass, 2ml, 100's; with at least 1 year expiry	10	650.00	6,500.00
tray	LAB-119/ LAB-002	Test Tube, Lavender Top, glass, 5ml, 100's; with at least 1 year expiry	5	635.00	3,175.00
tray	LAB-120/ LAB-002	Test Tube, Lavender Top, glass, 2ml, 100's; with at least 1 year expiry	320	635.00	203,200.00
tray	LAB-121/ LAB-002	Test Tube, Lavender Top, plastic, 0.5ml, 100's; with at least 1 year expiry	88	770.00	67,760.00
piece	LAB-122/ LAB-001	Test Tube, plain, 13mm x 100mm, 10 ml	200	20.00	4,000.00
tray	LAB-123/ LAB-002	Test Tube, Red Top, glass, 5ml, 100's; with at least 1 year expiry	530	550.00	291,500.00
piece	LAB-124/ LAB-001	Thermal Paper Roll, Width: 55mm-57mm x 2 meters	185	70.00	12,950.00
Piece	LAB-125/ LAB-002	Tourniquet Type: Rubber, flat Size: 12 inches	110	36.00	3,960.00
piece	LAB-127/ LAB-002	Urine collector, pedia, 100ml, sterile	3,000	68.20	204,600.00
piece	LAB-128/ LAB-002	Urine/Stool Collection Cup, Sterile, Individually Wrapped, Transparent, Screw cap: 60ml; with at least 1 year expiry	18,000	15.00	270,000.00
box	LAB-129/ LAB-002	Vacutainer Needle, Gauge 21, 1 1/2 inch, 100's/box ; with at least 1 year expiry	28	675.00	18,900.00
Bottle	LAB-130/ LAB-001	Water, Distilled, 7 Liters Expiry: at least 1 year upon delivery	1,300	115.00	149,500.00
piece	LAB-131/ LAB-001	WBC Pipette	5	500.00	2,500.00
TOTAL					3,923,804.66

Purpose:

For various laboratory test procedures.

Requested by:

Signature :

Printed Name : RACHELLE R. RODRIGUEZ, RMT

Designation : Chief Medical Technologist

Approved by:

DENNIS DAYAO L. ORDONA, MD  
Medical Center Chief II