

PURCHASE ORDER

MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL

fy-2025
ROCKWELL STATION

Entity Name

Supplier:	Lambert Trading	P.O. No.:	24-03-114
Address:	Marcos District, Talavera, Nueva Ecija	Date:	March 19, 2025
TIN:	220-824-592-000	Mode of Procurement:	ND-55.9 - Small Value Procurement

Gentlemen:
Please furnish this Office the following articles subject to the terms and condition contained herein:

Place of Delivery	MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL	Delivery Term:	FOB Destination
Date of Delivery	10 WORKING DAYS	Payment Term:	15 working days upon completion of delivery

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
	piece	Arch file, 2" #555 Black, Legal ✓	2 ✓	105.00	210.00
	piece	Arch file, 2" #555 Blue, Legal ✓	2 ✓	105.00	210.00
	pack	Binding Cover, PVC - A4 210mm x 297mm - 250 micron - 100 sheets per pack - High gloss - Laminated - Quality Rigid Film - For use with all comb and wire binding systems ✓	1 ✓	365.00	365.00
	pack	Clearbook, Refill, A4 x10's ✓	9 ✓	17.00	153.00
	pack	Clearbook, Refill, Legal x10's ✓	5 ✓	20.00	100.00
	unit	Comb binding machine, plastic Specifications: - Document format: A5 or A4; Max length of 297mm ✓ - Punch (sprocket): 17 sheets (80mm Woodfree) ✓ - Bind Capacity: 200 sheets (80mm Woodfree) ✓ - Number of Punch Holes: 11 ✓ - Comb storage: No ✓ - Dimensions: L 380 x W 120 x H 220mm ✓ - Weight: 5 kg (Machine black A4 OC-25A - Unifarm) ✓	1 ✓	2,822.50	2,822.50
	piece	Cork board 2x3 wall type with aluminum frame ✓	3 ✓	965.00	2,895.00
	piece	Cork board 3x4 wall type with aluminum frame ✓	1 ✓	1,520.00	1,520.00
	bottle	Ink, marking, permanent, refill, black, 10ml (Pilot) ✓	1 ✓	85.00	85.00
	box	Plastic comb binder rings, A4 (21 Rings) ✓ - Ring diameter: 18mm - Sheet Capacity: 80 pages - Color: Black - Pieces: 20 per box	1 ✓	205.50	205.50
	box	Plastic comb binder rings, A4 (21 Rings) ✓ - Ring diameter: 12mm - Sheet Capacity: 110 pages - Color: Black - Pieces: 20 per box	1 ✓	247.29	247.29
	box	Plastic comb binder rings, A4 (21 Rings) ✓ - Ring diameter: 14mm - Sheet Capacity: 130 pages - Color: Black - Pieces: 20 per box	1 ✓	302.00	302.00
	box	Plastic comb binder rings, A4 (21 Rings) ✓ - Ring diameter: 8mm - Sheet Capacity: 50 pages - Color: Black - Pieces: 20 per box	1 ✓	169.00	169.00
	yard	Plastic Cover, thickness: 1.5mm (Adventure 183) ✓	5 ✓	82.50	412.50
	box	Pink Pin x 100's (EBW) ✓	2 ✓	33.25	66.50
	piece	Sharpener, Pencil, Manual (EBW) ✓	1 ✓	255.00	255.00
	roll	Tape, Double-sided, 1" (Armark) ✓	10 ✓	30.00	300.00

Nothing Follows
(Page 1 of 1)

(Total Amount in Words) Ten Thousand Three Hundred Sixteen Pesos and 50/100 Only 18,316.50

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered items.

Conforms: LORAINA A. MALUBAG Signature over Printed Name of Supplier
Date: APRIL 3, 2025

Very truly yours, DENNIS DENNIS L. ORDOSA, MD Signature over Printed Name of Authorized Official
MEDICAL CENTER CHIEF II
Date: _____

Fund Cluster: 05
Funds Available: Soame R. Puzos, CPA Accountant IV
Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit

ORS/BURS No.: 2025-03-0005
Date of the ORS/BURS: 27 MAR 2025
Amount: ₱ 10,316.50



BAGONG PILIPINAS

Department of Health
Central Luzon Center for Health Development
MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL
P. Monroe Street, Poblacion, Mariveles, Bataan, Philippines, 2105
Mobile: 0968-854-5320 Email:
procurement@mmh.gov.ph/procurement.mmwgh@gmail.com

BIDS AND AWARDS Committee
RESOLUTION NO. 2025-100

ROCHELLE D. SALAZAR

ROSE NEW CASIMIRO

Approving the Award of the Contract for the Procurement of Item nos. 1-5, 7-10, 13-25, 30-31 and Declaring Failure for Item nos. 6, 11, 12, 26-29, 32 and 33

WHEREAS, the Various Unit intends to procure Various Office Supplies under Various Purchase Request, with an Approved Budget of the Contract (ABC) amounting to ₱67,931.03, Sixty-Seven Thousand Nine Hundred Thirty-One Pesos and 03/100 Only charged to Internally Generated Fund (Income) of Various Unit's Project Procurement Management Plan (PPMP) 2024 and Work and Financial Plan (WFP) 2024;

WHEREAS, under BAC Resolution No. 2024-914 dated 22 October 2024, the Bids and Awards Committee (BAC) recommended the use of Small Value as the Mode of Procurement;

WHEREAS, according to Item No. IV.E.3 of Annex "H" of 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, a Purchase Request was posted in the Philippine Government Electronic Procurement System (PhilGEPS) website for five (5) working days, starting on October 22, 2024 to October 28, 2024 and a Request for Quotation dated 22 October 2024 was sent to the following qualified suppliers with a deadline on 28 October 2024;

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|---|------------------------------------|
| 1. BAN BEE COMMERCIAL CO.INC. | 11. RYRAH MERCHANDISING; |
| 2. GADGET BOX; | 12. M.G. SERRANO ENTERPRISES; |
| 3. GE CHANNEL ENTERPRISES; | 13. OAKTREE PRODUCTIVITY INC. |
| 4. FGG DOOR TO DOOR RETAILING; | 14. RAMVEL'S HOME FURNISHING SHOP; |
| 5. JPC EXPRESS & GENERAL MERCHANDISE; | 15. STA. ANA ENTERPRISES; |
| 6. LAMBERT TRADING; | 16. LS CONSUMER GOODS; |
| 7. LCJ GENERAL MERCHANDISE; | 17. STARTUPCX; |
| 8. LU & LU OFFICE SUPPLIES & EQUIPMENT TRADING; | 18. LAMBERT TRADING; |
| 9. MARDAI ENTERPRISES; | 19. GYM FREAK MNL; |
| 10. MICEL CORP; | 20. GREENHILLS COMPUTER STORE; |

WHEREAS, in response to the posting and request for quotation, NO suppliers submitted their bid on 28 October 2024;

WHEREAS, the Bids and Awards Committee (BAC) has extended the canvassing period until November 14, 2024, in which no bids have been received by the said date;

WHEREAS, the Bids and Awards Committee (BAC) has been duly decided to further extend the request for quotation until February 27, 2025;

WHEREAS, a Purchase Request was re-posted in the Philippine Government Electronic Procurement System (PhilGEPS) website for seven (7) working days, starting on February 19, 2025 to February 27, 2025 and a Request for Quotation dated February 19, 2025 was sent to the following qualified suppliers with a deadline on February 27, 2025;

WHEREAS, in response to the posting and request for quotation, TWO (2) suppliers submitted their bid on 27 February 2025, as follows;

BIDDER'S NAME

1. LAMBERT TRADING;
2. RYRAH MERCHANDISING;

NOW THEREFORE, the herein members of the BAC HEREBY RESOLVE, to recommend the following;

1. To award the Contract for the Procurement of Item nos. 1, 2, 5, 9, 10, 13-16, 18-24, 31 to Lambert Trading which was determined as the Lowest Calculated and Responsive Bid (LCRB) with a Total Contract amount of ₱10,316.50, Ten Thousand Three Hundred Sixteen Pesos and 50/100 Only;
2. To award the Contract for the Procurement of Item nos. 3, 4, 7, 8, 17, 25 and 30 to Ryrah Merchandising, which was determined as the Lowest Calculated and Responsive Bid (LCRB) with a Total Contract amount of ₱19,950.00, Nineteen Thousand Nine Hundred Fifty Pesos Only;
3. Item nos. 6, 11, 12, 26-29, 32 and 33 were declared as FAILED due to NO BID from Prospective Suppliers;

Signed on the 5th day of March 2025 at the Mariveles Mental Wellness and General Hospital.

RELIA I. VILLEGAS, RN, MAN, Ed. D
BAC Chairperson

KIMBERLY ABBEY M. PEREZ, MPA
BAC Vice Chairperson

ANGELO A. TACDERAS, MD
BAC Member

CHERRY V. CASTRO
BAC Member

MARY JOY LOVEN R. SUBINGSUBING, RN
BAC Member

Approved:

DENNIS DAYAO L. ORDOÑA, MD
Medical Center Chief II
Head of the Procuring Entity