

PURCHASE ORDER

MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL

Entity Name

Appendix 61


ROCHEL P. SALAZAR

Supplier : Mardai Enterprises		P.O. No.: 25-04-142	
Address : Blk 3 Lot 4 Nagkamayan Upper Tuyo 2100 City of Balanga, Bataan		Date : April 10, 2025	
TIN : 276-555-996-00000		Mode of Procurement: NP-53.9 - Small Value Procurement	
Gentlemen: Please furnish this Office the following articles subject to the terms and condition contained herein:			
Place of Delivery: MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL		Delivery Term: FOB Destination	
Date of Delivery: 10 WORKING DAYS		Payment Term: 15 working days upon completion of delivery	

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	license	LICENSED MICROSOFT OFFICE PROFESSIONAL 2021 Minimum Specifications: - Microsoft Office Home and Professional 2021 - Classic 2021 versions of Word, Excel, PowerPoint, and Outlook, plus Publisher and Access - Sealed box with physical license key card (not OEM / not pre-installed) - Inclusion: Warranty Certification	1	5,800.00	5,800.00
	unit	Paper Shredder-Shredding capacity- 8 sheets, 5 mins. continuous shredding, bin capacity- 15L, overheating protection, infrared sensor automatic paper feeding, with over heat protection (DELI) ***Nothing Follows***	1	4,900.00	4,900.00
(Page 1 of 1)					
(Total Amount In Words)		Ten Thousand Seven Hundred Pesos Only			10,700.00


In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item.

Conforme:


MARK ANTHONY A. VILLAN
 Signature over Printed Name of Supplier

MAY 29, 2025
 Date

Very truly yours,


DENNIS DAYAO L. ORDOÑA, MD
 Signature over Printed Name of Authorized Official

MEDICAL CENTER CHIEF II
 Designation

02-01101101-

Fund Cluster: <u>01</u> Funds Available: <u>8/23/5</u> <div style="text-align: center;"> <u>Susette R. Pague, CPA</u> Accountant IV Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit </div>	ORS/BURS No.: <u>2025-05-00217</u> Date of the ORS/BURS: <u>15 MAY 2025</u> Amount: <u>₱ 10,700.00</u>
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Department of Health
Central Luzon Center for Health Development
MARIVELES MENTAL WELLNESS AND GENERAL HOSPITAL
P. Monroe Street, Poblacion, Mariveles, Bataan, Philippines, 2105
Mobile: 0968-854-5320 Email:
procurement@mmh.gov.ph/procurement.mmwgh@gmail.com

BAGONG PILIPINAS

BIDS AND AWARDS Committee
RESOLUTION NO. 2025-212

ROCHELLE D. SALAZAR

Addendum to Reso 2024-163 Re-Awarding the Contract for the Procurement of IT & Office Supplies for item nos. 1-22, 24-26, 30-32, 34-39 and Declaring Failure of Item nos. 23, 27-29 and 33

WHEREAS, under BAC Resolution No. 2025-163 dated 27 March 2025, the Bids and Awards Committee (BAC) awarded the items to the following suppliers and contract amount:

BIDDER'S NAME	AMOUNT
LAMBERT TRADING	Php 8,225.00
EG & NJ CONSUMER GOODS TRADING	Php 13,910.00
JPC EXPRESS & GENERAL MERCHANDISE	Php 17,512.00
RYRAH MERCHANDISING	Php 12,600.00
MARDAI ENTERPRISES	Php 4,900.00
347 SCHOOL OFFICE SUPPLIES INC	Php 2,365.00

WHEREAS, upon checking, the 347 SCHOOL OFFICE SUPPLIES INC, was the Second Lowest Calculated Bid for item nos. 23, 27 and 28;

WHEREAS, there is a triple tie for item no. 34 between EG & NJ CONSUMER GOODS TRADING, 347 SCHOOL OFFICE SUPPLIES INC. and MARDAL ENTERPRISES, however 347 SCHOOL OFFICE SUPPLIES INC withdrew their bid for the said item, thus proceed the toss coin between the two (2) remaining Suppliers and on April 28, 2025, which was facilitated by the BAC and later awarded to EG & NJ CONSUMER GOODS TRADING;

WHEREAS, upon checking Ryrah Merchandising was the Lowest Calculated and Responsive Bidder (LCRB) for item nos. 14-16 and 21, 23, 27 and 28 with a Total Contract amount of ₱7,980.00, Seven Thousand Nine Hundred Eighty Pesos Only;

WHEREAS, upon checking Mardai Enterprises was the Lowest Calculated and Responsive Bidder (LCRB) for item nos. 22 with a Total Contract amount of ₱5,800.00, Five Thousand Eight Hundred Pesos Only;

NOW THEREFORE, the herein members of the BAC HEREBY RESOLVE to recommend the following:

1. To award the Contract for the Procurement Item nos. 1-7, 25, 26, 31, 36, and 39 to **LAMBERT TRADING**, which was determined as the Lowest Calculated and Responsive Bid (LCRB) with a Total Contract amount of ₱7,305.00 Seven Thousand Three Hundred Five Pesos Only;
2. To award the Contract for the Procurement Item nos. 8, 13, and 34 to **EG & NJ CONSUMER GOODS TRADING**, which was determined as the Lowest Calculated and Responsive Bid (LCRB) with a Total Contract amount of ₱3,020.00, Three Thousand Twenty Pesos Only;
3. To award the Contract for the Procurement Item nos. 9-12, 17-20, and 30 to **JPC EXPRESS & GENERAL MERCHANDISE**, which was determined as the Lowest Calculated and Responsive Bid (LCRB) with a Total Contract amount of ₱17,512.00, Seventeen Thousand Five Hundred Twelve Pesos Only;
4. To award the Contract for the Procurement Item nos. 14-16, 21, 23, 24, 27-28, 35, 37 and 38 to **RYRAH MERCHANDISING**, which was determined as the Lowest Calculated and Responsive Bid (LCRB) with a Total Contract amount of ₱20,580.00, Twenty Thousand Five Hundred Eighty Pesos Only;
5. To award the Contract for the Procurement Item no. 22, and 32 to **MARDAL ENTERPRISES**, which was determined as the Lowest Calculated and Responsive Bid (LCRB) with a Total Contract amount of ₱10,700.00, Ten Thousand Seven Hundred Pesos Only;
6. To declare Item no. 33 as **FAILED** due to NO BID and recommend to be procured through Petty Cash;
7. Item no. 29 was **FAILED** due to the item being awarded through Public Bidding under BAC RESO 2025-010 dated January 14, 2025, Procurement of IT and Office Supplies and Equipment for 2025 (EPA);

Signed 28th day of April 2025 at the Mariveles Mental Wellness and General Hospital.

RELIA I. VILLEGAS, RN, MAN, Ed. D
BAC Chairperson

KIMBERLY ABBEY M. PEREZ, MPA
BAC Vice Chairperson

ANGELO A. TACDERAS, MD
BAC Member

CHERRY V. CASTRO
BAC Member

MARY JOY LOVEN R. SUBINGSUBING, RN
BAC Member

CERTIFIED TRUE COPY
Rochelle D. Salazar
Procurement Unit

Approved:

DENNIS DAYAO L. ORDOÑA, MD
Medical Center Chief II
Head of the Procuring Entity